

Greater Kingston Girls Hockey Association

Policy on Payments and Refunds

Approved by: GKGHA Board of Directors August 2020

Purpose

This policy identifies the standards and process for payment and refunds of League Registration Fees.

Payments

League Registration Fees shall be set annually by the Board of Directors.

House League

House League Registration Fees are due as follows for all players:

- \$200.00 non refundable deposit will be submitted with each House League Hockey registration.
- The balance of the registration fees shall be paid in full at registration or deferred in 3 equal payments due on October 15th, November 15th, December 15th, and January 15th. Depending anticipated availability of ice this year the GKGHA may choose to cancel payment if we are unable to provide programming.
- For registrations made after October 15th the deposit payment shall include any deferred payments due as of the date of registration.

Competitive

Representative Registration Fees are due as follows for all players:

- An initial \$200 non refundable deposit must be made prior to midnight September 7th, with indication that you wish to be considered for the competitive program. This deposit does not guarantee placement in the Competitive program. If you are not offered a spot in the competitive program these funds will be credited towards a house league enrolment.
- Selection will be performed by the Competitive team coaches with consultation from the VP Competitive.
- Competitive selection will be completed on September 10th. An additional \$300 will be required to be paid by noon September 12th to confirm your position on the team. If this payment is not made the players enrolment will be moved to the House League division.
- The balance of the registration fees shall be paid in full at registration or deferred in 2 equal payments due on October 15th, November 15th, December 15th, and January 15th. Depending on the availability of ice this year the GKGHA may choose to cancel payment if we are unable to provide programming.
- The Fee schedule is set based on expected availability of Ice time. With the complexity of challenges this season the GKGHA recognizes this may vary. If significant change occurs additional funds will be collected to cover these costs, or the season shortened. This choice will be made by the Coaches and VP Competitive with consultation with the user group.

Intermediate AA

- Payment amounts and due dates for Intermediate AA will be set annually by the IAA team management in consultation with the GKGHA Executive and communicated to IAA registrants prior to the start of registration.

Player registration is not complete until the GKGHA has received the initial deposit and any deferred payments due as of the date of registration.

Payment of fees will be made in full or deferred using the online registration provider. Cash and cheque payments will not be accepted.

The deferred payment of registration fees is a privilege. Failure to follow the Payment Policy may result in the forfeiture of your privilege to defer registration payments for the following season. Missed payments will result in the participant being barred from participation until they are in good standing.

Refunds

House League

- Refunds will only be given with written requests or e-mails from the e-mail account linked to the registration. Refunds will be issued only after the player's registration fees have cleared the GKGHA bank account, all outstanding team fees and/or GKGHA charges have been paid and all GKGHA equipment and or jerseys have been returned. OWHA fees and HC insurance fees are non-refundable.
- For refunds requested prior to September 1, all of the fees paid, less the \$200.00 non-refundable deposit shall be refunded.
- For House League and Senior refund requests submitted between September 1 – October 1, 50% of the fees due less nonrefundable fees will be returned. For refund requests submitted between October 1 – November 15, up to 25% of the fees due less non-refundable fees will be returned. No refunds will be issued after November 15

Competitive

- Due to the commitment level and selection process involved in competitive hockey no refunds shall be given to players who withdraw for any reason after registration is completed. Once registered all payments must be made even if the player chooses, or is unable to participate. No player shall be released until they are in good standing.

Covid-19 Consideration

Due to the changing landscape of the current pandemic the GKGHA understands that there may be drastic and frequent changes which could impact the programming we provide. If the Season is impacted or shortened for any reason the GKGHA will refund all players in the **division** a prorated amount. This amount may will be different based on division and program. It will be equal to the recovered funds associated with that particular division, less any penalties that are incurred in the process. If an individual or team is barred from participating due to illness or mandatory isolation orders then the GKGHA will try to recover any unused ice costs. Refund payments will be made at the completion of the season.

Suspension

Fees are due in full and on time as per the Payment Policy. Players whose fees are not received on time shall not be rostered or permitted to skate until all fees have been received.

Failure to pay fees will result in players being suspended from all GKGHA activities.

The GKGHA Executive may accept payment conditions. Any requests for special consideration regarding the Payment Policy must be made in writing through the VP of House League or the VP of Representative Hockey.

Fee Reductions

All players are expected to pay the fees as set annually. For parents requiring financial support, the GKGHA will work with PProKids in the City of Kingston or other such organizations. Under no circumstances will the GKGHA offer fee reductions outside of recommendation from ProKids or other programs that assess ability to pay.