**Michigan Amateur Hockey Association** 

**District Director Responsibilities**

**District Meetings and Participation**

• Attend all District meetings, approximately two to three per month.

• The average monthly time commitment is three to five hours per month. January, February, March and July have higher commitments with credentials, districts, state playoffs, and the MAHA winter and summer meetings.

**Association Liaison**

• Serve as the main MAHA contact for one to three District 4 Associations (depending on district size).

o Attend Association meeting(s), when necessary.

o Read and review Association Bylaws & Rules as needed.

o Answer questions, provide advice and help Associations reach their goals.

• Convene Association Tier III drafts to validate policies and processes are being upheld.

• Perform annual credential checks for all Youth and Girls Teams for 9U age group and above.

**Disciplinary Hearings**

• Serve on disciplinary hearing boards, as necessary.

o Each hearing is required to have minimum of three Directors in attendance.

o Typically one evening per month.

**District/State Playoffs**

• Help with the execution of District/State playoffs.

o In conjunction other Directors provide on-site oversight of the tournament and association volunteers, etc.

**District Committee Assignments/Committees**

* The District has added areas or responsibility to operate as a business entity: President, Secretary, Treasurer. These position are usually filled by tenured Directors.
* Become a subject matter expert on a single topic to advise Association on a variety of topics: Adult Hockey, Girls’ Hockey, Womens’ Hockey, SafeSport Coordinator, Webmaster, Coaching Director, Rules, Mite Director, Disabled Hockey, Tier I Hockey, Growth Coordinator.

**MAHA Committee Representative**

• Represent the District by serving on a minimum of one MAHA Committee.

o Sample committees: Girl’s, State Playoff, Rules, Officials, Coaches, SafeSport, Adults, Budget, Growth, etc.

o Some committees meet monthly, where others meet twice a year.

• Participate on Special Committees as assigned.

o Special committees are project-oriented groups. As a District Representative you would gather input from stakeholders in your area, participate in discussions and help the group formulate a recommended solution for the assigned task.

**MAHA Meetings**

• Represent the District by attending the MAHA Winter Meeting.

o Traditionally in January, Friday – Sunday.

• Represent District by attending MAHA Summer Meeting.

o Traditionally in July, Friday – Sunday.

**Overall**

• Support all USA Hockey and MAHA programs, and initiatives.

o Example programs: coaching education, rules, referees, growth programs, etc.

o Example support: volunteering for committees, answering member questions, providing support to Associations, etc.

**District Directors are Member of the MAHA Congress**

• As an elected Michigan Amateur Hockey Association Member of Congress, you have a duty of loyalty to the organization to support all USA Hockey and MAHA programs, and initiatives.

• Congress Member Functions:

o Approve the MAHA annual budget.

o Participate in the election of Association officers.

o Participate in the approval process of proposed amendments to the MAHA Bylaws and Rules and Regulations.

o Represent your constituent members on matters before the Congress.

o Bring constituent views to the Congress.

o Bring your own best thinking and be open to additional information and views presented by others.

o You are responsible to make decisions that best serve the organization as a whole, not just an individual constituency.

**Sanctioned Affiliate of USA Hockey Inc. **