

## **Merrimack Cardinals Football and Cheer Meeting Minutes 8.15.21**

### **Board Members Present**

- |                  |                  |
|------------------|------------------|
| ✓ Gerry Marshall | ✓ Martha Gagnon  |
| ✓ Lynsay Hooven  | ✓ Chandra Miller |
| ✓ Tyler Meehan   | ✓ Jen McCormack  |
| ✓ BA Taylor      | ✓ Tiffany Klosek |

### **Board Members Absent**

- ✓ Greg Miller
- ✓ Kristen Bachand
- ✓ Lauri Parr

### **Call to Order**

6:27 pm

### **Public Input**

#### **Board Member Updates:**

##### **Gerry Marshall, President**

Motion to approve meeting minutes for July. Tiffany seconds, all in favor  
Gym approvals are all set.

AYF does not have game schedule yet. Games start on 22<sup>nd</sup>. AYF is looking for fields to host games.

JHL has a tentative schedule. Gerry will circulate the schedule. Sept 11 is opening weekend.

Kristen is removed from the fundraising position. Has missed too many meetings.

Gerry will start reaching out to sponsors.

Flag is all set – flags, K2 balls are in.

##### **Tyler Meehan, VP**

Might have a new coach for 8U team. They will need to get background checked and certified.

##### **Jen McCormack, Treasurer**

Tiffany has been finishing audit prep. Through June, we have 9 families that have not paid.

There are 5 unpaid kids. Tiffany will reach out to them again and will tell them they are not to come to practice until they pay.

Jen will reach out to coaches to get reimbursements.

There is a \$5,000 limit on the credit card.

##### **Lynsay Hooven, Program Coordinator**

Registration Update. There are 2 Flag, 13 Cheer, 7 Tackle players that don't have all their documents in. For any Injury, the coach needs to stay with the player. We need the injury form filled out asap (before they leave the field).

Need Updated Rosters – Lynsay and Chandra will work with the coaches to see if there are any drops.

Lynsay motions to pay for the website domain renewal \$24.85 for the domain, Up to \$250 for the website hosting for 1 year. Gerry seconds, all in favor.

Gerry will reach out to Heather about ordering coaches shirts.

Lynsay asks for approval to spend up to \$1500 for additional merchandise to have at concessions, Gerry approves, all in favor.

**Lauri Parr, Spirit Coordinator**

Unable to attend – Working. Martha is proxy.

**Greg Miller, Football Coordinator**

Unable to attend – Working. Chandra is proxy.

**BA Taylor, Equipment Coordinator**

Need to invoice for kids who are purchasing equipment.

Need a copy of final rosters.

**Martha Gagnon, Volunteer Coordinator**

Food trucks are not going to work this year without a schedule. We will have a “concession manager” role this year to manage concessions for the entire day. If we don’t get someone to sign up, then concessions won’t open. Lynsay will send out an email to all parents.

Photos are Sept 18<sup>th</sup>. Starting in the morning. Will have a makeup date.

Need approval to purchase cheer music for \$501. Gerry motions to use the card, Chandra seconds, all in favor.

Need to purchase the cheer warmups through GK. We have checks from the parents. Martha will work with Gerry and Jen to get those ordered.

Martha will order \$25 tshirts X 34 girls x 9 coaches through Metro. Motion to approve \$1200 for the shirts, Gerry seconds, all in favor.

**Chandra Miller, Assistant Program Coordinator**

None

**Tiffany Klosek, Member at Large**

Created an Invoice folder in the Treasurer folder so people can drop the invoices in there. We need to get a better way to approve.

**New Business**

None

**Old Business**

None

**Adjourn**

Garry motioned to adjourn 7:58 pm

Chandra seconds

**Next Meeting Date**

9.19.21 @ 6:00pm