

PAYAL Football Coach Requirements Checklist **(2 pages)**

Please complete & submit the following items **ASAP**:

Background Clearances:

<https://www.pa.gov/agencies/dhs/resources/keep-kids-safe/child-abuse-clearances.html>

By clicking on the link above, you will be able to complete the following (required of ALL COACHES & VOLUNTEERS in our league):

- Child Abuse Clearance (Valid for 5 years; FREE for Volunteers.)
- PA State Police Clearance (Valid for 5 years; FREE for Volunteers.)
- FBI Fingerprint Clearance (Valid for 5 years; May not be needed if you've been a PA state resident for the last 10 years; Otherwise, \$22.60 for Volunteers; **CODE: 1KG6ZJ**)
- Overview of being a "Mandated Reporter"
https://www.pa.gov/content/dam/copapwp-pagov/en/dhs/documents/keepkidssafe/clearances/documents/FAQ_Mandated%20Reporter.pdf

Once all clearances have been completed, submit a copy of each (emailed or printed) to the League Conduct Coordinator, Erika Jayne (payalconductcoordinator@gmail.com).

USA Football Courses/Certifications:

<https://usafootball.com/development-training/certification/>

By clicking on the link above, you will be directed to the "USA Football" website. Please follow the steps below to complete the courses & receive your certifications. You may be required to create a Login Account with "USA Football" in order to provide proof of course completion. The **USA Football Certifications should be completed as a connected member of the "Pike Area Youth Athletic League"** making them viewable to the PAYAL Board at any time. :

1. Click on the "Development and Training"
 2. Click on the "Coach Certifications" tab to complete the following:
 - Youth Certification 2024 (Valid for 1 year; The certification is a \$25 value, discounted to \$15 for coaches who get certified online.)
 - CrashCourse Concussion Education (Now Included in your Youth Certification 2025)
 - Copies of certificates should also be sent to payalconductcoordinator@gmail.com.
 3. Once all courses have been completed, submit a **copy of each certificate** (emailed or printed) to the Conduct Coordinator, Erika Jayne - (payalconductcoordinator@gmail.com).
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ALL "Background Clearances" & "USA Football Courses/Certifications" **MUST** be completed **ASAP**.

Digital copies of all "**Background Clearances**" must be given to the League Conduct Coordinator, Erika Jayne (payalconductcoordinator@gmail.com), before you are allowed to step foot on the field to coach. **No paper copies!**

When you email all of the documents you should include your first and last name in the subject line and please submit all of the documents in **ONE EMAIL**

Questions or concerns?

Any questions or concerns, please do not hesitate to contact me, Jesse Jayne, at payalfootballcommish@gmail.com.