CLUB ASSIGNMENTS

Enhancements - July 2021

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What are club assignments

- When an affiliated parent shares memberships, it becomes important for a player/staff to have the parent membership connected to a specific affiliated club to track overall participation in an affiliation.
- **Club assignment** is the process of assigning that membership to a specific affiliated club.
- Even though many players/staff may purchase a membership directly from a parent (i.e. NGB or Region), the club assignment process is necessary to have club participation fully recognized.
- Club admins can use public or direct* club assignments.

existing club assignment functionality

PUBLIC CLUB ASSIGNMENT

1 Club admin generates a link and shares to participants

2 Participants go through link, purchase a NGB/Region membership (if not already purchased), & club assignment occurs

3 Participant now appears in club directory with NGB/Region membership assigned to club.

DIRECT CLUB ASSIGNMENT

1 Club admin ensures participant is in directory and sends direct club assignment privately to a participant's email address

2 Participant accesses club assignment via MySE or email and purchases a NGB/Region membership (if not already purchased,) & club assignment occurs

3 Participant has the NGB/Region membership assigned to club

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Should I Use Public or Direct Club Assignment?

- **Public club assignment** is the most straightforward and streamlined approach in getting the NGB/Region membership assigned to the club; it does *not* require the participant to be in the club directory first.
  - Note - any person with this link will be able to purchase a membership and be assigned to that specific club.
- Club admins wanting narrow control over who receives a club assignment link should utilize **direct club assignment**.
  - **Direct club assignment** will allow admin to view pending assignments as well as ability to revoke if needed.
- As a reminder, club assignment is one step in being eligible to participate - participants may still need to be rostered to teams as well.

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Shared Membership Landing Page

Public Club Assignment

Direct Club Assignment