

Buffalo Football Boosters
Meeting Minutes
January 23, 2017
7:00 Bison Creek

1. Call to order: 7:07
2. Roll Call: Andrew Karels, Tammy Johnson, Erica Karels, Melissa Wilson, Todd Bouman, Tonia Poncius, Jen Russell
3. Reading of minutes from previous meeting: November 2016 Minutes approved
4. Treasurer's Report: Current balance according to quickbooks is \$3957.02. Melissa was having difficulties with the login at Klein Bank. Will compare once the issue is resolved. We received a thank you letter from the 877 Endowment Fund for our \$1000.00 contribution. \$3350.00 has come in for ad income so far. We expect \$800 more to come in although according to my records the following have not paid...PCS \$175, Kids Haven \$125, State Farm \$125, West Sub. \$125, Bob's \$125, Tom Thumb \$125, Buff n Glo \$175. Those added together total \$975. Has PCS paid?
5. Secretary's Report: None at this time.
6. Vice President's Report: Tammy will be stepping down due to a job that requires more attention. Because of her prior experience and years of commitment to the boosters we may need to contact her from time to time.
7. President's Report: Web site contact/info. Would having Chris Frederick come to a meeting be valuable for us? A) get to know him B) agree upon who can make changes and have access to the website. Currently, those people are Tammy and Rhonda. Thank you to all board members and others who have helped with planning, programs, meals, game nights etc... Many of the tasks are not one man jobs and we couldn't do it alone. Improve on last year: communication to parents...continue emails via the website. It is important to get that contact info during the fall sports meeting if not before. Dibs should be set up for specific halves working specifically cookie booth and spirit booth. Take off setup and takedown from dibs. Could we send someone specifically to go with the freshmen parents and their meeting to make sure they sign up for dibs. We need email addresses for them. Tonia has done several google spreadsheets as a way to sign up for events. We could use this for smaller events such as signing up parents to help with pregame meals. In order to sign up for dibs we should have a table set up for parents to ask questions and such.
8. Report of committees: none at this time
9. Old business: Program payments: we have \$800 that still needs to come in. The player pack payment for \$3500 went through. Replacement of Tammy's EZ-UP and table: Table taken care of and once EZ-UP is selected will let us know.
10. New Business: Elections: Andy, Erica, Melissa, and Rhona will continue on the board. Tammy is stepping down. Jen Russell is in attendance at the meeting. She questioned what the duties of the vice president would be. Jen Russell nominated by Tammy Johnson. All in favor.
11. Coach's Report: none at this time

12. Next meeting's agenda: Job/Roles of each board member---definition/description.

Fundraising-define a plan, identify a \$ amount needed. (Can we get a list of upcoming expenses from Melissa so we know what is coming?) 2017 Calendar: Pre-game meals *Melissa does not want to do. Programs. Player Pack *Coach will take care of this. We will still do the flyer or whatever we need to help out. Purple Pride Night/BBQ Scrimmage---Apollo is coming back, we hope to be able to pre sell tickets (5 per player? Then players will eat for free) Could we include Apollo in this fundraiser somehow? Bison Creek Ribfest: Decide in February or March if we can continue to be a part of this. Senior/Parent/Teacher Night: discuss later. Jr Bison Night: Could we do 3 nights of Jr. Bison Night? We will have to discuss what this would look like and who it would entail on which night. Picture Night: Discuss later. Volunteers: We need to reach out to 9th grade parents. Game Night Crew: take setup and takedown off dubs. Committee Development: If each board member takes an event, we could each form our own committee. Cub: bagging. Programs: A lot of hard work was done last year, the hope is the set-up won't take as much work this year. **Tonia will provide a spreadsheet of businesses.** Hopefully, we can split up the duties of calling and getting advertisements. Invoices should be sent sooner to collect money.

13. Adjournment: 8:12pm

14. Next meeting: February 20. 7:00pm. Bison Creek