

Meeting Minutes

Pine City Youth Hockey Board Meeting

October 19, 2020 at 6:30 pm at the Pine City Country Club

Board Members Present: Krissy Valvoda, Jenny Rydberg, Paul Kirby, Deanna Jahnz, Matt Prihoda, Bob Root, Dominic Perreault, and Jonah Sauter

Also, in attendance: Kelly Gribauval, Angie Westbrook and Michelle Linnell

Absent: Marco Schisano,

Vice President Deanna called the meeting to order at 6:31pm.

1. Agenda: was reviewed for additions and/or deletions

A motion made by Jenny to approve the October 19, 2020 agenda; Jonah seconded the motion – all in favor - motion carried.

2. Meeting Minutes: Reviewed September meeting minutes that were emailed to board prior to the meeting. Deanna made a motion to approve the September meeting minutes, Bob seconded the motion – all in favor – motion carried.

3. Gambling:

LG1004 September actual expenditures were reviewed. Jenny made a motion to approve the September LG1004 of final expenses with the amended change to correct the actual cash amount to \$6,247.00, Jonah seconded – all in favor - motion carried.

LG1004 October projected, pre-approved expense report was reviewed. Krissy made a motion to approve the pre-approved LG1004 for October, Dominic seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- September 30, 2020 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from August 2020 was passed around for approval.
- Calendar Raffle – there are approx. 100 raffle calendars left. Jenny will email word to families who would be interested in selling extras for fundraising credits. Historically we've given \$10 credit for each calendar sold above a family's required minimum. Families should contact Angie by phone if interested.
- Employee Retention Credit – if was discovered after depositing the check we received from the IRS for an 'employee retention credit due to COVID' into the gambling account, that it should have been deposited into the general account. A check for the \$4937.07 was written out to the PCYH general fund from the gambling account.
- Compliance Review – We were asked to submit a few more items as a follow up to our original compliance review by the MN Gambling Control Board. They do these reviews annually and randomly. This time they wanted to see some invoices and government acknowledgement LG555 forms for a few lawful purpose

expenses/donations made in 2019. These were submitted and approved. The completion letter was passed around to the board.

- Ryder's Saloon has requested us to host their annual purse bingo event on deer opener this year. We will be doing this November 7th. Angie will need to purchase some designer purses/wallets for prizes. I do have some wallets/smaller prizes yet in our bingo inventory, but we will need 10 main prizes and some smaller level 2 (two winners) and level 3 (3 or more winners) prizes. Angie has requested a limit of \$1800 to purchase the prizes. Ryder's has already started taking reservations with social distancing in mind. The bingo program has been passed around for approval. Deanna made a motion to approve the presented bingo program for the November 7th purse bingo event at Ryder's, Jenny seconded the motion – all in favor – motion passed.

4. Open Forum – None

5. Treasurer and Billing Manager Report: (Krissy)

The 10/19/20 Treasurer's Report was presented by Krissy.

Deposits and withdrawals were reviewed. Beginning balance \$139,900.75, Deposits and withdrawals were shared and ending balance \$141,442.47 (with concessions - \$144,928.21).

Received CARES Grant funds in deposits.

Refunds to be issued to kids that were pulled up to play High School.

There was discussion on billing of ice fees when kids are on extended medical – decided that we will need to review and discuss on a case-by-case basis.

Bob made a motion to approve the 10/19/20 Treasurer's report, Matt 2nd – all in favor – motion carried.

6. Goalie Manager - Domonic made a motion that the Goalie manager for the 2020-2021 season will be Tami Rootkie, Jonah seconded the motion – all in favor – motion passed.

7. Pine City Civic Center (Danielle - absent) – Danielle – absent

8. High School Program – Bill absent and Seth absent – Kirby discussion Civic Center wants gear out of locker room #1 – Kirby and Bill will be relocating but want to make sure gear is in locked area.

9. COVID – Brittany Sassen – Absent

10. Registrar – Kelly Gribauval:

- Need waivers
- Kelly reviewed a list of coaches and managers that are still missing items.
- Kelly said he had a discuss with Becky (D10 Registrar) who informed her that D10 will not be signing off on our PW team rosters.

- Bantams will be split into two rosters and Kelly will be splitting the rosters by 9th/8th graders.
- Final sign off October 30th

11. Ice Scheduler – Michelle Linnell –

Game scheduling ready to be set when Tom Negard runs it.

Scrimmages starting to be scheduled.

Danielle kept the ice slot for PCYH at 6pm, so Michelle will keep the schedule at 6pm, instead of 5:45pm.

12. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate –

Waiting for L2S program to wrap up to set the Mite teams. L2S program going well.

13. Paul Kirby – Coaches, Goalie Coaches, Step-ups – Kirby discussed the Mentor Program (HS players or older siblings helping younger sibling team). We discussed that due to COVID we want to limit exposure to teams and that we will not have a mentoring program this season.

Erin J. compensation for assisting with Peewee tryouts. Kirby presented the board with a print out of the Permissible Awards for Invited Schools and the limitations for student athletes accepting awards. The board reviewed and held a discussion. Dominic made a motion the PCYH board will provide a compensate of a \$50 gift card to Kwik trip and a \$10 DQ gift card to the Jeske family for Erin assisting with tryout outs, Jonah seconded – 7 ayes, 1 abstained – motion passed.

14. Krissy Valvoda – Managers, Tournaments –

Picture Night will be November 18th – Krissy has been in contact with We Got Game.

Pictures will not be on ice but will be in the area by the pop machine. Kids will be in full gear.

Krissy will share information to be distributed to association.

Jersey deposits – will not be doing check deposits this year but instead to do a contract.

Family will be billed if not returned or is damaged. \$50 – mites, \$100 – traveling.

No locker room monitors – had a discussion on the phone policy. Jenny will send out and Krissy will make sure Managers will share with teams.

Discussion on fans for scrimmages – fan guidelines are set rink-by-rink. Civic Center will send out fan guidance.

15. Matt – Calendars, Concessions, Fair –

Matt asked if we should post open concessions for Learn to Skate and scrimmages. We discussed definitely having concessions open for scrimmages. Learn to skate would be limited sales.

16. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS –

Recap on Learn to Skate gear purchased. Hope to put together an order for tryout jersey for next season. Sent out apparel and wreath info.

17. Dominic Perreault – Girls, Parades, Summer Training – Waiting for paperwork from Mora for the 10u girl moving up to the 12U MPC co-op. (on October 27th – Dominic informed the board that the MAYRA board decided not to allow the 10U girl to move up and that the two girls will stay and play with their Squirt B2 team)

18. Deanna Jahnz – Events/DIBS, School Liaison –

D10 President's Meetings – Marco communicated as the beginning of the fiscal year that he would accept as President but would be unable to attend all of the D10 President's meetings. Deanna brought up that we all sign up for one D10 meetings so the burden doesn't just fall onto one person's shoulders.

Deanna will attend November

Jenny will attend December

No further meetings were claimed

Deanna has been posting DIBS as needed.

19. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments –

Bob will be sure to pass along the evaluator information and contacts and contacts to schedule tryout ice times to the person that fills his position in March.

20. President's Report: (Marco – absent but prepared report)

I. District 10:

- i. Next meeting is 7pm on Monday, November 2nd at Sticks and Stones in Blaine (Marco cannot attend – Deanna is attending)
- ii. D10 COVID Rink spreadsheet
- iii. 2020/2021 Activity Schedule is on the District 10 website
 - a. Game Scheduling 10/22 and 10/24
 - b. Mandatory 10U and Squirt Manager meetings either 10/27 or 10/29
 - c. Roster sign off 10/31
 - d. Mandatory Coaches meeting ZOOM 11/1, 11/4, 11/5
 - e. 11/9 League Play begins

II. Civic Center:

- i. October 11th Meeting re-cap
 - a. Youth Hockey coaches will spray down locker rooms after use
 - b. Bantam team needs to follow rink/association COVID guidelines (masks, arriving dressed, no more than 15 minutes early)
 - c. Would like to see youth hockey purchase disposable masks for folks that forget
- ii. Next meeting Sunday, November 15 at 7pm at Civic Center

A. Hilltop Recreation Area Improvement Project

- i. Hilltop Recreation Area Improvement Committee
 1. Continuing to meet weekly on Sunday nights
- ii. Priorities
 1. Multi-use building, west side of property prepped for soccer and skating rink
 2. Ice Hockey Rinks – one with concrete pad, both dasher boards, lighting

3. Canopy over main ice rink

iii. Fundraising

1. Changing PCYH from a 501C4 to a 501C3
 - A. Waiting on decision
2. Information/marketing campaign
 - a. Pine City Hilltop Recreation Area Improvement Project – Facebook
 - b. Pine City Youth Hockey’s website – “Hilltop Project”
 - c. City’s Website – under ‘Departments’, ‘Parks and Rec’, ‘Hilltop Recreation Area’ tab
 - d. Flier
3. Treasurers Report – provided

Further discussion on PW teams sign-off. Board generally communicated that D10 has been in contact with Marco and he has responded directly.

Ezra – Kirby will contact coaches regarding a three-practice evaluation period and will need to decide where player is best placed. Decision to Kelly by 10/26.

Deanna made a motion to adjourn the meeting at 8:17 pm, Jonah 2nd the motion – all in favor – motion carried.

The next meeting is scheduled for November 16th at 6:30pm location is tentative.

October 20, 2020 –

Paul Kirby emailed the board that he had contacted both Squirt coaches and had them both make recommendations on which teams E. Barth should be placed on. Both coaches suggested that E. Barth be placed on the top squirt team.

Kirby made a motion that E. Barth be placed on the Squirt B1 team for the 2020-2021 season, Marco seconded the motion, 7 ayes, 8 non-responses – motion carried.

October 28, 2020 –

Krissy communicated that Jocelyn, Wreath coordinator proposed that we modify the wreath credit. Normally 1 player receives \$25 max credit towards ice fees for selling 5 wreaths. Since we have done very well this year, she proposes that we extend the benefits to the families, so if one player ends up selling 10 wreaths they would get a \$50 credit, 15 wreaths \$75 and so forth. In both scenarios, this our normal wreath credit and extending the credit, PCYH will still have a profit of \$2,000. This year PCYH sold over 1000 wreaths compared to around 750 last year.

6 – responded in favor.

Marco questions if the additional credit is proposed for this 2020-2021 season or if it is proposed to put in place going forward.

Bob and Krissy clarified that it is proposed for this season and then it is something that can be revisited. No motion presented or further discussion.