

CGAA Softball

September 7th, 2025

Board Agenda

7:00

p.m.

YSB

Meeting Called By: Amanda Albert, President
Meeting

Type of Meeting: Monthly Board

Facilitator: Amanda Albert

Note Taker : Jenny Thiewes

Attendees: Amanda Albert, Tim Dana, Matt Kerttula, Kris Steffen, Charlie Wilwert, Danielle Wiese, Alex Tucci, Kelly Nelson, Jenny Thiewes, Stephanie Elling, Jessica Wiese, Bridgett Looney, Tracy Crumb

Introduction and Welcome

1. Introduction of new and current board members.
2. Discussed board expectations

Director of Tournaments Updates:

 Charlie Wilwert

1. DIBS for 2026 – 4 hours IH and 6 hours Traveling - \$400 fee for not completing hours
 - i. Financial Aid recipients = double the hours
 - ii. Discussed the possibility of hosting a fall ball state tournament
 - iii. Discussed the possibility of adjusting the date for the PIP tournament.
 - iv. Working on accommodating more teams for the PIP tournament.

Action Items

Person Responsible

Deadline

√

Director of Fields & Administration:

 Danielle Weise

1. Fields updates – do you want assistance with DIBS hours?
 - a. Discussed adding DIBS hours, possibly two people to help remove the bases.
 - b. Possible DIBS hours for cleaning out the batting cages.
 - c. Discussed “refinishing” the bases with a base conditioner and replacing the current bases. Will reassess when cleaning out the cages and will go from there.
 - d. Discussed the possibility of moving the old bases to the in house fields
 - e. Base removal - Grey Cloud removal after MEA
 - f. CGMS 3 update - Benches and fencing from old baseball field coming down. Will be adding the concrete and benches to field 3. On track to finish this fall.
 - g. CGMS sidewalk repairs - dirt has been placed to fix the sidewalk near the CGMS fields.
2. Turf options for the batting cages

- a. Researching turf options. Discussed possible expenses of laying turf in the softball lanes only. Baseball lane will remain intact as is. Discussed the timing of when the turf could be ordered and delivered/prepare the batting cages for the turf to be installed. The main objective is to correct the drainage issues. Turf will also not need to be covered in the winter resulting in less overall maintenance.
- 3. P/C open gym opportunities
 - a. Reached out to ISD 833 contact regarding potential gym space for Fridays at Grey Cloud Elementary.
 - b. Hoping for a November start date. Will utilize Sign Up Genius to sign up for a free 45 minute session.
 - c. Discussed long range plans for field allocations for the 26 season. Looking at cage options for off season training.

Action Items

Person Responsible

Deadline

√

Player Development: Matt Kerttula

- 1. Any luck on finding paid coaches?
 - a. Reached to see if there are options for additional paid coaches for 14 and up. Figuring out if using team funds could be used to pay for coaches.
 - b. Looking into a mentorship program for the new coaches
- 2. Discuss HS players AC next season or in the off season
 - a. Reaching out to parents of high school team players to see if there would be any interest in buddying up with a team to provide additional support. High school players can help with specifics such as pitching and catching. This would be volunteer opportunities.
 - b. Discussed long range planning and will continue to work on the indoor training options for the off season.

Action Items

Person Responsible

Deadline

√

Equipment Manager: Tracy Crumb

- 1. Fall Ball equipment turn in
 - a. Coaches will be asked to turn in all equipment at the upcoming coaches meeting.
 - b. Suggested requiring coaches to turn in all equipment for an inventory check. Possibility to check out equipment for off season training. Switch out buckets for soft balls for indoor training, etc.
 - c. Teams who use their funds to purchase equipment still need to turn in that equipment. Start a running google doc to inventory equipment purchased by coaches with team funds.

- d. All in house equipment is turned in and accounted for.
- 2. Inventory update of all equipment
 - a. discussed purchasing new equipment, specifically catchers gear for our pitchball teams.
 - b. All additional equipment purchased by coaches using team funds needs to be inventoried and returned at the end of the season.

Action Items

Person Responsible

Deadline

√

Director of In-House Leagues: Alex Tucci

- 1. SEML Updates
 - a. Discussed meeting as a group with entire SEML organization to discuss issues/what went well with the season. That meeting is TBD. Actively looking into additional training opportunities for the in house league.

Action Items

Person Responsible

Deadline

√

Treasurer: Kelly Nelson

- 1. Update on CGAA Softball Financials
 - a. Kelly and previous treasurer are working on the final transition of duties. Waiting on getting access to QuickBooks to manage all team funds/financials
- 2. Traveling team financials
 - a. W9's for new board members.

Action Items

Person Responsible

Deadline

√ Review any open team/player accounts

Director of Traveling: Tim Dana

- 1. Traveling Program updates
 - a. Discussed the try out process and evaluators.
 - b. Did a comparison of our try out process with other area associations to see how our process compares. All very similar across the board.
 - c. Hoping to form a hybrid team for high school. Reach out to other associations to form the hybrid team.

Action Items

Person Responsible

Deadline

√

Director of Events & Promotions: Kris Steffen

1. Traveling uniforms
 - a. Will discuss uniforms for the 2026 season at the long range meeting.
 - b. We will continue to provide two jerseys, one belt, and two socks. Players will provide their own black pants again this year.
2. Traveling raffles
 - a. The raffle fundraiser will start in November. Assigned to players and handed out by Thanksgiving. Each ticket booklet contains 20 tickets. Each ticket is \$10. The turn in date is the end of December with the drawing at the end of January. Encourage coaches to explain to families the benefits of selling all raffle tickets. It can be an easy way to raise funds for the team when all tickets are sold. A huge chunk of fundraising can be taken care of with the raffle tickets.
3. Holiday Spirit wear store
 - a. Setting up a small store in September. Set up an additional store in November. Run a third store in the spring. Wilson team store is live through the CGAA softball website. Watch for a sale in September for additional savings for equipment.

Action Items

Person Responsible

Deadline

√

Director of Communications: Bridgitt Looney

1. Nothing new to add/report

Action Items

Person Responsible

Deadline

√

Secretary: Jenny Thiewes

1. Motion to approve last month's meeting minutes – August - no changes or amendments
 - a. Matt Kerttula seconds
 - b. All in favor, no opposed, motion carries

Action Items

Person Responsible

Deadline

√

Member at Large I: Stephanie Elling

1. Will work with in house director to discuss winter training/registration

Action Items

Person Responsible

Deadline

√

Member at Large II: Jessica Weise

1. Nothing new to add

Action Items

Person Responsible

Deadline

√

Vice President Updates: Tim Dana

1. Nothing new to add

Action Items

Person Responsible

Deadline

√

President Updates: Amanda Albert

1. Seat Vice President Role
 - a. Appointed as a one year term. Tim Dana volunteered to serve as Vice President. Board members voted, all in favor, not opposed. Amanda Albert appointed Tim Dana to be the vice president for the 2025-2026 year.
2. Summer 2026 Traveling Coaches meeting tentatively set for 10/7 at 7 p.m. at the YSB - will confirm
3. Discuss google form for reporting coaching issues or player issues
 - a. Would automatically send to the Team Formation Committee to address/follow up. Help alleviate issues mid season rather than only at the end of the season.
 - b. Require reporters name, email, and phone number - in order to follow up
 - c. Need to ensure documentation exists so that actions can be taken to address any concerns
4. LRPM – SCHEDULE - Sunday, 10/26 at 8am at YBS
 - a. add registrar to roles and responsibilities for MAL II -Board members should review the rules of play document to prepare for the long range meeting. November meeting could be over the phone
5. Conflict of Interest forms on CGAA.US website for all board members - new board members need to fill out a form to be registered with CGAA board. One year requirement. Will send out forms to new members to fill out. May have a change on the CGAA board. Discussed Jim Bus bench at Highland Park.
6. Background checks for coaches will now be good for one calendar year
7. Other Motions to discuss:
 - a. New grill purchase for 2026 season - will discuss
 - b. Additional table purchases for 2026 season

8. 2026 Budget needs to be completed and submitted to the CGAA Softball Board in September, and voted on at our LRPM, then presented to the CGAA Main Board - submit annual budget, waiting for additional information

Action Items

Person Responsible

Deadline

1. ✓ Succession planning
-

Bridget Looney makes a motion to adjourn the meeting.

Matt Kerttula seconds

Meeting adjourned at 9:00pm.