

**BAHL**  
**REGULAR BOARD MEETING**  
**TUESDAY, JULY 9, 2019 6:00 PM**

Call to order 6:00 PM by Vice President Mark Loeding at 6:06 PM

Board Members present: Mark Loeding, Melissa Kittelmann, Derek Hammermeister, Rob Davis, David Clausen, D Tillery, Krista Hertz, Carl Rose

Board Members absent: Pete Leenheers, Bo Reichenbach, Jason Heimer

Rink Guests: Brad Federenko, Janine Brester

Membership Guests: None present

1. Individual, Guest, Member Comment: Each individual is allotted 5 minutes to speak (total of 30 meeting minutes if needed) None present
2. Board Education Topic-Mark relaying information. Pete would like some education at each meeting about something that is happening at the rink. Each committee will be able to expand further on their topics. 1. The Executive team met with Brad in regard to the contract updates and job description/expectations. The common goal is to identify and execute what we can all do to improve and better our rink and business.
3. Approval of June Minutes: Melissa made a motion to approve minutes, David 2<sup>nd</sup> -all approved no opposed-motion passes.
4. President's Report: (Pete) Per email read by Mark. Continue to work on the RAIL to keep items flowing and closing on the items to keep progress moving forward. Interview process needs to be set up in regard to Maintenance (person). A specific job description and expectations will need to be laid out to each candidate. Volunteer hours are still being clarified. Janine Brester was offered to stay and continue to help with financials. She has accepted. Melissa made a motion to have Janine continue with financials with the conditions of having League Fees and Service Hours fees waived. Carl 2<sup>nd</sup> -all in favor, no opposed. Motion passes.
5. Vice President's Report: Mark and Carl discussed process with Brad's contract and job description. Communication between Brad and the Board will be open and ongoing.
6. Non-Player Discipline: (Mark)-Nothing to report

7. Director's Report: (Brad)
  - A. Brad is working on the Maintenance and employee job descriptions and duty lists. Maintenance will be accountable for maintenance issues and employees will be directed to the day to day functioning of the rink. The cooling tower is repaired and functioning properly and safely. Dave Brooks is continuing to work on the showers. Registration issues are still being worked out. Still looking at Aug 1-Aug 15 for registration to be open. Tuesday, Aug 6 at 10am the Vegas Golden Knights will make an appearance at the rink for about an hour and half. It will be a Meet-n-Greet environment with some kids getting an on ice session. Brad has been working on comp fees with Bozeman and Missoula. Discuss held and this topic will be continued with further research and discussion will be held to ensure our fees are structured appropriately.
  
8. Facilities Report: Rob continues to call and research companies to assist with our systems.

Dylan will turn in resignation. Last day will be on Aug 7 or Aug 8. Glycol pump total is \$3000.00

  - A. Report on pressure test and pump update-No leaks were detected. Test conducted for about 5 days. System is running fine with no concerns.
  - B. Update on rink projects: damaged Kick plates to be replaced, Cleaning the trough by the Zam room (pipes and area will be cleaned). Researching a different hot water source that will support the amount of water for the Zam.
  - C. Set rink service days (Brad & Dylan) Lay ice on Thursday, 25<sup>th</sup>. Need to set up a planning schedule for projects laid out week by week. Will be posted for members and user groups.
  
9. Treasurer/Employee Management: (Carl)
  - A. June Financials reviewed. Money coming in from the golf tourney. Insurance has gone up \$1500 from last year. It was paid last year in May and this year in June. Electric bills over the past few years has been estimated when reader comes out. Carl spoke with them. If it is an estimate then they will send someone out to accurately read the meter so we can get true usage amounts with reflecting bill amounts.
  
10. Coaches Committee: Derek and Dave presented and proposed the ice schedule for the year. Detailed explanation was given and discussion was held. They will move forward with Brad to get it on the calendar.
  
11. Marketing: Krista will do a media blast for the upcoming Vegas Knights visit. She will be reviewing sponsorship process.

12. Program Growth: Melissa will assist Brad with upcoming registrations for Learn to Play and Try it for Free Days (TBD by USA Hockey). Melissa and Brad will meet to discuss then follow up with Krista to align Marketing plan. Topic to be worked on is skating days following the Knight's visit to expose new kids to our program (ex. our own Try It for Free sessions).
13. Fundraising: Brad updated on Golf Tournament. Registrations and flag prizes continue to come in
14. Business Development: D is working on financials for concessions and researching past bills/expenses.
15. Old Business:
  - A. Mini Board Donation-finalize list: missing \$1000 from Rob from P66 (Brad to pull from list on web site. Possible it is just not recorded yet), Clarify the donation from Mike Hass \$5000 on 2 dashers, \$1000 for website advertisement. This will need to be continued to the August meeting.
  - B. Fiscal Year Change -Melissa motioned to have our Fiscal Year be from July 1-June 30, Derek 2<sup>nd</sup>-all in favor, no opposed. Motion passes. Bi laws will need to be changed. Pete and Brad will do this.
  - C. Bank signers: Melissa motioned to take Keith Keileiber, Janine Brester and Jessie Stefek off the list of signers at FIB, Dave 2<sup>nd</sup>-all in favor, no opposed. Motion passes. Bi laws will need to be updated. Pete and Brad will do this.
  - D. Discussion to be held to get concessions ready-Table
  - E. Fees for Thriva, Sports Engine and Square: clarify what each costs and use. Add Google Business for Board organization of files. Melissa will sign us up and get it started. It will be sent out to each board member to begin using for sharing of documents and information.
  - F. Finalize our service hour format-Tabled until August
  - G. Donations: level of recognition per donation and making sure we have proper documents for donation needs to be clarified (tax info, what donation is used for, etc.). Table until November
16. New Business: RAIL-needs MAHA meeting notes.
17. Next meeting: August 13, 2019 at 6:00 PM at the Craft B & B.
18. Motion to adjourned the meeting by D, Dave 2<sup>nd</sup>-all in favor. End time 9:27pm  
Submitted by Melissa Kittelmann, Secretary