

**WASECA HOCKEY ASSOCIATION
BOARD MEETING MINUTES
APRIL 24, 2019, 6:30PM
EL TEQUILA**

Members Present: Jason Attenberger, Andrea Roemhildt, Tara Russell, Shelly Kuster, Clint Selvik, Kristy Jenzen, Brian Weller, Shannon Cliff, Jeremy Mortensen, Kellie Moseley (Non-Voting)

Members Missing: Jeanne Hansen, Josh Lynch

Guests: Bill Kasper

Minutes Recorded by: Andrea Roemhildt

Call to Order at 6:34pm

March 13th Meeting Minutes:

Motion to approve March 13th Meeting Minutes by Tara Russell, 2nd by Clint Selvik

Approved

April Consent Agenda:

Motion to approve April Consent Agenda by Tara Russell, 2nd by Clint Selvik

Approved

Guest Matters:

None.

Officer's Report:

Gambling Report:

Andrea Roemhildt asked the board to approve allowable expenses of: \$7,500 Employee Wages; \$1,250 Accounting; \$15,000 Rent to Sites; \$750 Miscellaneous; \$15,000 Etab Provider; \$1,500 Linked Bingo; \$154.19 Reimburse Josh for miscellaneous expenses (cable for e-tab/Ink/Park)

Motion for pre-approval of allowable expenses made by Clint Selvik, 2nd by Kristy Jenzen

Approved

Andrea Roemhildt asked the board to approve lawful purpose expenditures of up to \$5,000 Waseca Arena for ice time; \$3,196.52 City of Kilkenny; \$500 WHA ODC deposit; \$4,200 Susan G Koman raffle donations

Motion for pre-approval of lawful purpose expenditures made by Clint Selvik, 2nd by Kristy Jenzen

Approved

President / Executive Report:

Jason reminded the board of the May 4th/5th MN Association Leader Excellence Conference. Jason also stated that Cashwise is looking for a charity to work their brat cookout. Kellie to look into the Blue Line Club working this event.

Old Business:

Bylaws: Jason to meet with Parry and finalize any and all updates to the bylaws.

Policy Manual Updates: Andrea reminded everyone to review their section of responsibilities within the policy manual for updates. A working session will be organized prior to the next board meeting to discuss changes.

New Business:

Summer Hockey Program Update: To date, approximately 67% of players have registered for the summer program, including 3 new players. First practice is Thursday, May 2nd. Kellie to send out a WHA email reminder of dates and equipment needs. Jerseys will be ordered by Clint right away in May for June on-ice practices in Owatonna.

2019/2020 Budget: Kristy passed out the proposed budget for next fiscal year for all members to review prior to the May board meeting. Without factoring in gambling proceeds and sponsorship, there is a \$74,000 deficit within the budget. However, historically gambling and sponsorship have contributed more than this amount. No foreseen issues. The finance committee is proposing an increase to non-parent coach's salaries based on surveying the surrounding association's pay schedules.

Kristy also asked the board to approve the spend to purchase a new vending machine inside the arena and a new copier. The current vending machine is unreliable, however when it works we net a minimum of \$150 a week. The new machine will have a credit card reader. The current copy machine model is from the 1990's and the quality and reliability has deteriorated. A new machine would save on our Quality Print bill.

Motion to approve the purchase of a new vending machine for \$3300 and copier for \$3200 made by Shelly Kuster, 2nd by Andrea Roemhildt

High School Registration Fees: 2019/2020 High School (HS) registration fees are due to the school by April 30th. Discussion took place around increasing the fee from \$475 to \$500. The HS program has been running a deficit with the removal of the HS tournament. The board will continue to look for opportunities to generate revenue during the holiday break.

Motion to approve the increase of the High School registration fees from \$475 to \$500 by Brian Weller, 2nd by Tara Russell

2019/2020 DIBs Hours: Kellie estimated the number of volunteers hours needed for the 2019/2020 season and recommended setting DIBs hours at: 25 hours (including 4 tournament hours) for returning families; 15 hours (including 4 tournament hours) for new families and families with only Learn to Skate players; and 15 hours for High School families. Tournament hours can be worked at any tournament allowing for more flexibility for families with multiple players.

2018/2019 Scholarships Winners: Winners were selected based on the point system stated within the policy manual. Award ceremony is May 15th. Brian Weller will present the winners with their scholarship awards.

Adjournment:

Motion to adjourn the meeting made by Clint Selvik, 2nd by Jeremy Mortensen

Adjourned at 8:12pm