

Arizona Region of USA Volleyball

OFFICIALS' DIVISION HANDBOOK

2018-2019

Arizona Region of USA Volleyball
Official's Handbook
Table of Contents

| | |
|--|----|
| General Information | |
| Officials Division Administration..... | 4 |
| AZ Region Information..... | 4 |
| Office Staff | 4 |
| Officials Division Contact Information | 5 |
| | |
| Becoming an Official | |
| Official's Code of Conduct | 6 |
| Independent Contractor Information..... | 7 |
| Register with the AZ Region | 9 |
| Good Standing Guidelines..... | 10 |
| Assignments..... | 11 |
| Required Training and Mandatory Tests..... | 12 |
| Uniform | 13 |
| Required Equipment..... | 13 |
| Officials Pay | 14 |
| Mileage | 14 |
| Incentive Offers | 15 |
| | |
| Working a Tournament | |
| Official's Duties and Responsibilities..... | 16 |
| Arizona Region Provisional Official(s) Working at Outside of Region Tournaments..... | 17 |
| Referee Compensation at Various Non-Region Sanctioned Events..... | 18 |
| Handling Club Uniforms Issues at Tournament | 18 |
| Lead Official Duties and Responsibilities..... | 19 |
| | |
| Advancement | |
| Dates of Advancement..... | 20 |
| Rating Requirements | 23 |
| | |
| Addendum A | |
| New Rules For 2017-2018 | |
| Purple Card Policy | |
| Arizona Region Points Of Emphasis For 2017-2018 | |
| Rule Interpretations For 2017-2018 | |
| Tips For Using Arbiter | |
| Arizona Region Spectator Parent Code Of Conduct | |
| List of USAV Academy Indoor Clinics, Quizzes, Exams, and Training Modules | |

Regional Advancement Chart

Team Leaders' Region Areas & Information

2013-14 Libero Serving Guidelines

2013-14 Libero Serving Rule

2017-19 DCR Significant Indoor Rule Changes and Clarifications Summary

2017-19 DCR Significant Beach Rule Changes and Clarifications Summary

- AZ Region Tournament Forms
Host of AZ Region Event Form, Official's Tournament Report Form, AZ Region Match Comment Form, and Protest Procedures
- Scoring
Scoring Summary - One game, Scoring Summary - Deciding Game, Scoring Tips and Reminders
- USAV Score Sheets
Single Set Score Sheet, Two Set Score Sheet, Deciding Set Score Sheet, Line Up Sheet, Libero Control Sheet

Officials Division Administration

The Officials Division (OD) Administration serves in a leadership role and consists of the Officials Division Coordinator (ODC) and two (2) separate but interrelated committees: Steering Committee and Action Committee. The Steering Committee serves in a management capacity; the Action Committee in an operational capacity. The Steering Committee is comprised of the OD Coordinator, Indoor Officials Training Director, Indoor Officials Scorer Training Director, Beach Officials & Scorer Training Director, Junior Officials Development Program Director, Head Team Leader and the OD Secretary. The Action Committee consists of the Steering Committee, the Junior Clinic Training Specialist, Junior Scorer Training Specialist, seven (7) geographical Region Team Leaders and two (2) At-Large Committee members. Region Team Leaders serve as first-line supervisors and mentors to all registered officials.

Arizona Region General Information

Address: 9100 S. McKemy Street
Tempe, AZ 85284-2916

**Located upstairs in the Court One Athletics Facility*

Hours: Monday thru Friday
9:00am - 5:00pm

**Summer hours (Memorial Day - Labor Day) are reduced and may vary. The office is closed on Fridays during the summer.*

Phone: (480) 626-6740

Fax: (480) 626-6743

E-mail: office@azregionvolleyball.org

Website: <http://www.azregionvolleyball.org>

Region Staff

Harold Cranswick - Commissioner

Becky Hudson - Tournaments, Payroll and General Information

Lisa Naughton - Registration and General Information

Gil Wartell - Tournament Sites Assigner, Website Administrator

Eric Hodgson - Outreach Director includes: Beach, Grassroots, Coaches Education, Newsletters, and USA Youth Beach Volleyball Representative

Cindy Kirk - SafeSport Director

OD Contact Information

| | |
|------------------|---|
| Earl Capps | Officials Division Coordinator, & JODP Director Cell: (602) 705-2238 E-mail: earl.l.capps@gmail.com Officials Division E-mail: officials@azregionvolleyball.org |
| Becky Hudson | Officials Division Secretary Region Office: (480) 626-6740 Cell: (602) 740-8205 E-mail: office@azregionvolleyball.org |
| Jim Feickert | Indoor Officials Training Director Cell: (602) 619-0921 E-mail: jwfeickert@gmail.com |
| Milka Steiner | Indoor Officials Scorer Training Director Cell: (602) 561-7438 E-mail: mcsteiner@live.com |
| Ron Pelham | Adult Div. Coordinator & Beach Officials & Scorer Training Director Cell: (520) 661-4695 E-mail: pelham2@yahoo.com |
| Gigi Prieto | Competition Assigner Cell: (480) 721-8436 E-mail: GigiPrieto17@gmail.com |
| Wade Colson | Head Team Leader & Metro South Region Team Leader Cell: (602) 369-2192 E-mail: wctccol@cox.net |
| Nikki Kathol | Metro East Region Team Leader Cell: (605) 376-7594 E-mail: nikkiahk@gmail.com |
| Alan Ray Clark | Metro West Region Team Leader Cell: (623) 451-5808 E-mail: alanrayclark@yahoo.com |
| Amanda Rossman | Metro North West Team Leader Cell: (602) 524-1823 E-mail: arrossman@gmail.com |
| Marilyn Dumbrell | Metro North Region Team Leader Cell: (602) 721-3323 E-mail: marilyndumbrell@me.com |
| Eric Speirs | North Region Team Leader Cell: (928) 699-4814 E-mail: ericSpeirs@yahoo.com |
| Julie Windall | South Region Team Leader Cell: (520) 909-8590 E-mail: VolleyJW@outlook.com |
| Ernie Vasquez | Junior Clinic Training Specialist Cell: (602) 738-0975 E-mail: erndawgvasquez@msn.com |
| Gil Wartell | Junior Clinic Scorer Specialist Cell: (602) 400-8095 E-mail: wartellq@hotmail.com |
| Peter Meyer | Action Committee At-Large Member Cell: (928) 380-1491 E-mail: ktnpt@msn.com |
| Mike Chapman | Action Committee At-Large Member Cell: (309) 657-7435 E-mail: bbvbmike@aol.com |

Becoming an Official

Official's Code of Conduct

The Arizona Region is committed to creating and upholding traditions of excellence through volleyball, focusing on responsibility and accountability. Everyone involved in the sport of volleyball is responsible for his or her own behavior whether on the court, the bench, the stand or in the bleachers.

The primary role of the official is to assure opportunity and fair play for all participants. The official serves as an arbitrator who controls the tone of the match by demonstrating an attitude of impartiality and creating a positive environment for competition. It is the responsibility of the official to provide judgments that are within the spirit and intent of the rules, to maintain quality of the competitive experience, apply control measures where called for and protect the health and welfare of each participant. An official's decision is free from bias and is based on a thorough knowledge of the rules and officiating techniques used within USA Volleyball.

The official plays a significant role for the Arizona Region/USAV in competitive athletic contests. The official represents the ultimate integrity of any competition. Through actions on and off the court, each official must earn the respect and confidence of players, coaches and others. The confidence and respect is not earned by works, but by unquestioned honesty, demonstrated ability, obvious devotion to and a full understanding of volleyball as a whole.

An official must want to continually improve, a desire to be more than just an average official and strive to be the best.

As member of the Officials Division of the Arizona Region, I assure my conduct will be exemplary and above reproach, both on and off the court. I will not act in a manner contrary to normal acceptable behavior, nor will I place the reputation of the Arizona Region or its officiating corps in jeopardy.

In addition, I will:

- Adhere to all aspects and requirements of the SafeSport Program.
- Maintain a professional attitude, comportment and appearance at all times
- Maintain responsible association with USA Volleyball, its national programs and member organizations
- Devote time, thought and study to the rules, procedures and mechanics of the sport of volleyball, in order to carry out my officiating assignment effectively.
- Display knowledgeable, impartial, consistent and courteous officiating behavior
- Refrain from consuming alcohol within 12 hours of an officiating assignment
- Refrain from any tobacco or alcohol use while in the presence of any Region athlete.
- Remain within the limits of the law, at all times, with regard to legal substances. I will abstain from any illegal substance abuse.

- Enforce Code of Conduct regulations, on and off the court, as authorized by USAV/DCR or AZ Region policies.
- Encourage and support other officiating personnel in promoting officiating team unity and rapport.
- Accept rating and training feedback positively so as to improve my ability as an official.

Independent Contractor Agreement

The Arizona Region does not *employ* officials. Officials that work the AZ Region of USA Volleyball tournaments are hired as independent contractors. As such the following is understood for all officials of the AZ Region:

- An official must be a registered member of the Arizona Region or another USAV Region for the current season before they will be considered for assignment to work tournaments or clinics in Arizona.
- A Background Screen is required every two consecutive seasons as part of membership under the Official category.
- All officials must have a current SafeSport certification before they will be assigned to work.
- A signed Official's Code of Conduct and Independent Contractor Agreement must be submitted each season with membership renewal to the Arizona Region.
- An official is paid match pay commensurate to the level of his/her proficiency rating. Junior Officials Development Program members are paid a flat fee per wave until they have advanced to Provisional official rating.
- Payroll is paid bi-weekly through ArbiterPay.com. An official must create an account with ArbiterPay.com to be paid and ArbiterSports.com to be assigned. The ArbiterPay account must be linked to the AZ Region Arbiter group in order for payment to be processed.
- Taxes will NOT be withheld from an official's pay. Taxes are the responsibility of the official.
- Workman's Compensation coverage is NOT available for officials as independent contractors of the Arizona Region.
- Extended Insurance coverage is offered to an official for an additional charge through USA Volleyball. Those officials that are PAVO members have this extended coverage already and do not have to apply for it.
- An official will provide his/her own uniform. An Arizona Region official shirt is available every other season which may be purchased or earned after working a minimum of 24 matches.
- An official will provide his/her own equipment. The Arizona Region will provide a current USAV Domestic Competition Regulations to each official at no charge every two years.
- An official will attend an AZ Region officials' training session prior to the start of the tournament season to become familiar with rule or policy changes in the organization.

- An official must register and complete the required online training curricula and testing through the USAV Academy prior to the start of the tournament season. A passing score of 90% or above is required in order to be assigned to work.
- An official must be familiar with the policies and procedures listed in the Arizona Region Officials' Division Handbook.
- An official must mark themselves ready to be assigned in Arbiter and block any dates they are unavailable to work a minimum of 2 weeks prior to any tournament. Any changes in availability within 2 weeks of the tournament need to be called in to the Official's Assigner.

Register with the Arizona Region

- Arizona Region website, <http://www.azregionvolleyball.org>. Click on ***Join the Region***
- Print and sign the following documents: Independent Contractor Agreement and Official's Code of Conduct. Submit to the Region Office.
- Brand new members click on ***WebPoint Initial Registration Link***. Renewing members click on ***WebPoint Login Page***
- Complete Online Registration in WebPoint (each year after Sept 1st).
- Submit to a Background Screen - electronically completed in Webpoint during the registration process (required every two consecutive seasons)
- Pay the Region membership fees of \$55 (plus \$20 if due for a background screen). *Jr. National and National rated Officials must pay additional dues annually to the USAV Officials Commission. This can be done online in Webpoint*
- Create an account with ArbiterSports www.arbitersports.com (if you do not have an account). This is where you see and accept/turn back your assignments.
 - Contact Assigner Gigi Prieto via email to be invited to the Arizona Region Arbiter Sports group. assigner@azregionvolleyball.org
 - Be sure to indicate yourself as "Ready to be Assigned". Failure to do so will result in the inability of Assigner to give you any assignments.
 - Block the dates you are unavailable to work. Any change in availability inside 2 weeks of a tournament demands a phone call to the Assigner.
- Create an account with ArbiterPay www.arbiterpay.com (if you do not have an account). This is where you get paid.
 - Make sure to link your ArbiterPay to the Arizona Region ArbiterSports Group #108723. Failure to do so will prevent the Region from transferring your tournament match pay into your account.

Good Standing Requirements

To be considered in "Good Standing" in the Officials Division, all Officials must complete the following requirements:

- 1) Register with the AZ Region through Webpoint, membership fees and Background Screening completed and paid by December 15th of each season. USAV background screen is required every two consecutive seasons.
- 2) Complete the SafeSport Training - Register for the training in your Webpoint account. Log into Webpoint, click on USAV Clinics on the lower left side menu - register for the SafeSport OnDemand Training - 2 seasons. When ready to take the course, in Webpoint, click on the red USAV Academy button. The modules should be there to access. The course is free and takes approximately 90 minutes to complete. This certification must be renewed every 2 consecutive seasons as required by the USOC. The expiration date can be found in your Webpoint record.
- 3) Sign and submit the Code of Conduct, Independent Contractor Agreement/Sole Proprietor Waiver to the Region Office. These forms are annual (Sept 1 - Aug 31).
- 4) Attend an annual Training Clinic according to rating certification and/or years of experience in USAV. Generally, new or less than 4-year officials must attend a classroom training session and the Kick Off Tournament training practical, held the middle of December. For officials outside the Phoenix Metro area, alternate clinics may be provided. For officials with 4+ years experience and/or holds a Regional rating or above, attendance at the USAV-sponsored National Clinic is mandatory. Locations vary, and is typically held the 3rd Friday in January, just before the Fiesta MLK Classic tournament.
- 5) Register for the AZ Region online training curricula through Webpoint and then complete the training curricula through the USAV Academy button in Webpoint. Specific online training modules are designated, according to rating and/or years of experience. Within the Region curricula is the mandatory online exam (Test A, B, or C), which must be taken and completed with a passing score of 90% or better. Non-National level officials' tests must be corrected to 90%. Online clinic and testing requirements must be completed by February 15th of the current season.

Note: Late registrants, after December 15th, are handled on a case-by-case basis. Failure to attend a clinic or complete required online module training and testing by the deadline will result in non-assignment.

Assignments

ArbiterSports - Officials' Online Availability and Scheduling Web Page:
<http://www.arbitersports.com>

To be assigned to work any AZ Region tournament, you must have an account with ArbiterSports.com. You must then indicate that you are "Ready To Be Assigned." Since all tournament dates are blocked in the system, you must update your availability by blocking any dates you are unavailable to work. The Assigner will assume any unblocked dates mean you are available to work. You must indicate your availability a minimum of two (2) weeks prior to a tournament date. Your assignments are based on availability, tournament needs, your proficiency rating, and the age or playing level of the tournament. The Competition Assigner will use the information from ARBITER to allocate assigned work teams to each tournament site. If the Assigner gives you assignments based on your listed availability and you turn them back 2 times, you will not be assigned any further assignments until you speak to him directly.

If your availability changes inside two weeks of an assigned tournament, you **MUST** contact the Competition Assigner (see Contact Information). You must notify the Assigner as to why you cannot complete the assignment. If your availability changes within 48 hours of an event, you **MUST** contact the Assigner by phone immediately, speaking directly with the Assigner, as to your situation. If you have attempted to reach the Competition Assigner multiple times unsuccessfully, you **MUST** then call the Officials Division Coordinator with your reason for non-attendance.

Tournament assignments will be posted about a week prior to the tournament on ARBITER. You will need to login to ARBITER and accept your assignment. Be sure to check ARBITER frequently to verify your availability and/or assignments. If you are scheduled to work a Saturday tournament, be sure to check ARBITER again on the Friday before the tournament for any last-minute changes to the schedule.

Assignments are made on a "WAVE" basis. Typically, a tournament day is divided is divided into two (2) time periods or "waves". For the Championship and Club Divisions, the "A.M. Wave" is from 8 a.m. to 3 p.m. The "P.M. Wave" is from 3 p.m. to 9-10 p.m. The Open Division is abbreviated, from 9 a.m. to around 6-7 p.m. In order to get credit for working a "wave", you must work a minimum of four (4) matches.

Failure to report non-attendance, false reporting of availability, and/or missing an assignment will result in immediate non-assignment, and may further incur additional disciplinary action, such as probation, suspension, or revocation. Also, officials may be subject to a \$25 missed assignment penalty for cancelling assignments less than 36 hours before the tournament day. In cases of extreme emergency, violations of Division policy will be reviewed by the Steering Committee, on a case-by-case basis.

FOR TIPS ON USING ARBITER, PLEASE CONSULT THE ARBITER TIPS SECTION IN ADDENDUM A OF THIS MANUAL.

Required Training and Mandatory Tests

All Division Officials are required to attend training clinics, take online training modules and complete mandatory online or written tests, in order to officiate. Clinic attendance, online module training and online testing must be completed by February 15th of the current season. Specific live training clinics, consisting of lectures and on-court practical application, will be made available to new or less experienced officials. Veteran and National-level officials are required to attend the annual AZ Region hosted USAV National Clinic.

Your USAV membership creates a personal Webpoint account which allows you to register for the AZ Region-specific online module curricula. New and 1-3 year officials will have an articulated content module grouping to complete. Veteran (4+years) and National officials will have a proficiency-specific content grouping of their own to complete.

Failure to attend required training clinics, complete VRT modules, or meet testing deadlines for Referee & Scorer tests will result in immediate non-assignment, and may further incur additional disciplinary action, such as probation, suspension, or revocation.

Uniforms

The uniform for all "Regional" competitions is:

- ALL WHITE leather athletic shoes and white socks
- Navy blue dress slacks/dress blue shorts (NO denim, faded cotton or corduroy)
- Black belt, if pants have belt loops
- Arizona Region Official's shirts as well as an all-white, blue or gray collared polo-style shirt with "Certified Volleyball Official" logo on the left sleeve. These shirts may be purchased through the Division, RoofSports.com, or other USAV-sanctioned vendors.
- For cold weather, any USAV sponsored or Arizona Region approved outerwear is acceptable. Unauthorized outerwear will be asked to be removed by the site Lead Official.

When made available, Region officials will be given the opportunity to purchase a current season Arizona Region Official polo shirt. Once the official has worked 24 tournament matches, the official will have earned the shirt. Those that have earned their shirt will be reimbursed the cost of the shirt in the last payroll of the Arizona Region girl's tournament season in May.

Required Equipment

- Whistles
- Coin
- Stopwatch or Watch with a Stopwatch
- Rule Book
- Sanctioning Cards - Yellow, Red and Purple
- Flags for Line Judges
- Ball Pump & Gauge
- Net Chain

Officials Pay

The Official's Division has made substantial progress in developing competent officials at the regional and national levels. We have revised the pay schedule by deriving a formula that will equitably compensate our officials by level, and at the same time, encourage the AZ Region Officials to aspire to the higher levels.

| Official Rating | Facilitator Pay (Per Pool Per site) | Single Match/Game (At all Region Competitions) |
|------------------------------|--|---|
| USAV National/Jr National | \$120 | \$32 / \$20 |
| AZ Regional I | \$105 | \$28 / \$18 |
| AZ Regional II | \$90 | \$24 / \$16 |
| AZ Provisional | \$75 | \$20 / \$16 |
| AZ Probationary Rating | \$60 | \$16 / \$12 |
| AZ Junior Provisional Rating | \$60 | \$16 / \$12 |

**Lead Referees will be paid an additional \$10.

(The stipend paid is for completing Lead Referee duties as prescribed.)

For Rating Requirements for advancement in attaining and the retention of a respective rating, refer to the Rating Requirements in the Handbook.

Note: Officials who are being rated for "Provisional" to "Regional" or candidacy or advancement during a tournament or playoff session MAY have their match pay withheld to pay for the Rater.

The basic requirement for payment is for officials to be properly attired and at the site 45 min before the start of competition so that you are able to attend the coaches'/captains'/parents' meetings. Check-in with the Lead Referee and prepare for your officiating or facilitating duties!

The Arizona Region pays officials bi-weekly through ArbiterPay. Pay should be deposited into ArbiterPay no later than every other Friday. Example of a pay period: The pay period is the two-week period of Feb 19 - March 4 (Monday - Sunday). The Region office needs a week to calculate the payroll and initiate a transfer of funds in ArbiterPay. ArbiterPay takes 5 business days to release the funds for the officials to be paid. Payroll would then be paid the week of March 12th. The payroll is transferred the day that ArbiterPay releases the funds.

Mileage

Officials are eligible for mileage reimbursement when their round-trip travel involving a carpool of two (2) or more officials meets the mileage requirements below:

\$15 - 75 to 125 miles, \$30 - 126 to 200 miles, \$60 - 201+ miles,

\$75 - special circumstances for out-of-state officials

Although an official may be carpooling with someone, the minimum mileage requirement primarily applies to officials outside the Phoenix Metro area. In special or extenuating circumstances, mileage may be paid to an official when assigned by

the Competition Assignor provided the minimum mileage is met. If an official works Junior play on Saturday and Adult play on Sunday on the same weekend and does not drive home for Saturday night, they must record their round-trip mileage on only one Officials' Report Form and Pay Sheet for the weekend. Officials that don't carpool or don't meet the mileage requirement don't need to record their mileage or carpool members on the Report Form.

Incentive Offers

The Arizona Region has 3 incentive offers to encourage the Arizona Region officials to work our Region tournaments for the season and during difficult staffing times. All bonuses will be paid with the last payroll of the girls' tournament season in May.

AZ Region Officials' Shirt - Every two years, Region officials can purchase the AZ Region official shirt. The official will be eligible for reimbursement of the cost of the shirt after working a minimum of twenty-four (24) full tournament matches during the same season. The reimbursement is limited to one shirt purchased in the season that the shirts are new.

Hard Worker Bonus - a Hard Worker Bonus of \$100 will be paid out for officials that work 12 or more tournament dates (not waves) in one season with a minimum of four matches per date. One No-Show deducts two (2) tournaments worked toward the Bonus. A second No-Show removes the possibility of a Hard Worker Bonus for the tournament season.

Girl's Region Championship Bonus - Each official that works the first two (2) Girls Region Championships tournaments (the last Saturday of April and the first Saturday of May) will receive a bonus of \$50. If they also work the 3rd Girls' Region Championships tournament (2nd Saturday of May) they will receive an additional \$50 bonus for a maximum bonus of \$100. The official must be available to work the full day of the tournament (it is a shorter schedule than normal tournaments with a built-in break as the teams move from site to site). The Girls 18s Championships (if scheduled early) and the Adults do not count toward this bonus - it is for the last week of April and first two weeks of May only.

Working a Tournament

Official Duties and Responsibilities

- Arrive at site at least 45 minutes before the start of competition in proper attire
- Check with Lead Official for match and court assignments, ground rules of the facility
- Check your court/playing area to ensure it is set up correctly and for safety
- Attend the Captain's/Coaches/Parent meeting, introduce yourself to Site Director
- Make sure completed score sheets are signed and taken to the Site Director with the correct winning team recorded.
- Keep track of the game ball on your court - do not allow teams to use the game ball for warm up. Return the game ball to the Site Director if you are leaving the court for the day.
- Resolve all issues that occur on your court and note any protests or problems to the Lead Official - any purple, yellow or red cards given must be reported to the Lead Official and noted on the Official Report Form & Pay Sheet. If needed fill out a Match Comment form and give to Lead Official. Include names and jersey numbers of offenders for better ability to follow up on the incident - the site director should have the team rosters for use in reporting names.
- Check with the Lead Official before leaving the facility - make sure your match counts are recorded correctly and initial the Official's Tournament Report Form and Pay Sheet.

AZ REGION PROVISIONAL OFFICIALS WORKING AT OUTSIDE OF REGION TOURNAMENTS

As a Region, our Officials Division does not have authority to grant or deny permission for Provisional officials to apply for and work at out-of-region tournaments.

National Qualifier tournaments typically use only officials with Regional ratings or above. However, circumstances may be present that the respective tournament Head Referee may not have enough officials with Regional or National ratings to fully staff the entire tournament. Subsequently, tournament officials would then consider applications of provisional officials to supplement the minimum amount of officials needed. Be advised that tournament officials would then typically contact the applicant's regional Official's Chair and designee to ascertain the official's level of proficiency and experience.

It is the current policy of our Officials Division that when any of our Provisional officials apply to work outside tournaments, any inquiries by the tournament Head Official(s) concerning the applicant, shall be directed to and handled by the Officials Division Coordinator or the Division Training Director. They will confirm the eligibility and/or proficiency of the applicant. Remember that any Provisional official applying to work an outside tournament must be in "Good Standing" with the Region. Be aware that Tournament Head Officials typically ask if the applying official is in good standing and at what level of competition our Region would recommend that the official work in their tournament.

However, all officials in the Region need to meet their annual Region obligations, including the required number of local tournaments per the individual rating (specified in our Division Handbook and on the Region website). For those officials who have already, successfully, worked out-of-region tournaments in the past, it is our hope that you have represented the Arizona Region well. We expect each Arizona Region official to help maintain the hard-earned respect and reputation we enjoy as a cadre.

REFEREE COMPENSATION AT VARIOUS NON-REGION SANCTIONED EVENTS

After much discussion it has been established by the Officials' Division that there are post-season events (tournaments) hosted by various entities that are utilizing officials who are Independent Contractors to both the Region and the respective hosting entity.

As directors of these tournaments request officials to work their tournaments, if they offer match or a daily pay scale (at their discretion) that is an amount below our normal Region pay, they accept the possibility that they may not get enough officials to properly staff their tournament.

These extra tournaments are not covered under the Region's normal season and therefore do not fall under the requirement of standard Region pay.

Any official working these events will assume all costs of travel to these tournaments as they are registering and working as Independent Contractors at their own discretion.

Handling Club Uniforms Issues at Tournament

During the regular season tournaments for Boys' or Girls' play, officials will encounter various club uniform compliance issues. Uniform vendors often fail to fashion their uniform products to comply with current DCR rules and guidelines. The inversion of multiple colors seems to be the typical plan when regular team jerseys and the Libero jerseys are involved. Officials should clearly understand the uniform rule. If you cannot view jersey numbers clearly during a team's warm ups, you should contact the Lead Official at the playing site immediately and report the issue.

Lead Officials should then verify the uniform issue and determine if the uniform is in violation of the DCR. Once verified, the Lead Official informs the Site Director and the team's Head Coach of the violation. This is then written up in detail on the Lead Official's Tournament Report Form. Photos of the non-compliant uniform are strongly encouraged for verification purposes. Also, Contact the ODC by phone, text or email and reference the matter. The ODC will be responsible in contacting the National Rules Interpreter for clarification resolving the issue. The ODC will notify the team's Club Director and/or Head Coach of the Rule Interpreter's decision.

Lead Official Duties and Responsibilities

- Prior to arrival, print off or make sure you have the following forms with you: AZ Region Host of a Sanctioned Event Form, Official's Report Form & Pay Sheet, Match Comment Forms, copy of two-set score sheet with deciding set score sheet on back, line up sheets and libero control sheets.
- Check the web site to see who is assigned as your crew members.
- Check the Ground Rules for Sites page on the web site, to become familiar with the ground rules for your specific gym.
- Arrive at site at least 45 minutes prior to start of competition in proper uniform.
- Meet with Site Director.
- Perform site evaluation for safety and set-up correctness. Sign off on the AZ Region Host of a Sanctioned Event form.
- Establish ground rules if site is not on Ground Rules for Sites document for each court with the Site Director, then email new ground rules to officials@azregionvolleyball.org
- Meet with your officiating crew. Cover the following: Ground rules, warm up protocols, team schedules and referee rotations, new or age level specific rule reminders, Purple Card protocol, remind officials to report any problems or cards given on their court, check team benches for parents and coaches that do not belong on the bench. Only coaches on the roster and IMPACT or CAP certified are allowed on the bench or in the bench area. Club Director(s) may also be on the bench.
- Review check out procedure. Each official is to initial the Official's Report form for matches/sets worked and driver/members of carpool, if appropriate.
- Facilitate the Captain's/Coaches/Parents meeting. Cover ground rules, warm up protocols, team referee assignments, Purple Card use and responsibility of coaches in the process, penalty (point/minute) for being late for referee assignments or to play, new or age level specific rule reminders (first ball over, ball played with body, screening, service toss error rule, etc), remind coaches that parents are not allowed to approach the score table or any of the officiating crew. It is the coach's responsibility to keep their parents under control.
- Work with the Site Director to deal with any spectator, player or coach problems that may arise during the day.
- Complete the Officials' Tournament Report Form and Pay Sheet and give to the Site Director for submission to the Region Office.
- Mark any matches on the Tournament Report Form and Pay Sheet when a coach or team had to provide an R1 as part of their ref assignment.
- Coordinate with the Site Director the number of matches played at the site that day. Total the match counts for each official on the Tournament Report and Pay Sheet. The total match count to be paid should match the total match count for the day.

- Keep a copy of the matches all officials worked in the event of the loss of the form.
- Depart after the LAST match is completed and associated paperwork is turned in to the Site Director.
- Email a confirmation of the attendance or no-show of the assigned work crew to the Assigner. Include a brief statement about the Officials performance.
- If there are any issues with the site that you do not want the Site Director to see on the Report Form, send an email with DETAILS to the Assigner & the Region Office. We need your feedback to know what is going on out there.

Advancement

Dates of Advancement for Provisional, Regional II and Regional I Official's Ratings; and Regional Scorer Rating

Effective dates of advancement are March 15th, May 15th or December 15th of each calendar year. (This means that the application for advancement must be signed and submitted to the Team Leader no later than one week prior to the scheduled Steering Committee meeting of the month prior to the advancement date.) Pay increase will commence on the 1st of the month following advancement. Please note that Advancement Application Status will be given no less than 30 days after date of submittal to the Referee Training director. The Officials Division Advancement Process Flow Chart can be found in the addendum.

Advancement Process Policy

Overview: The purpose of this policy is to standardize the Officials Division advancement procedure for those AZ Region officials desiring to upgrade their current referee and/or score rating.

Advancement Process

Step 1. Official's Application Submittal

- a. Advancement application available for download on Officials' Division webpage
- b. Advancement application must be completed by the official

Step 2. Team Leader Recommendation

- a. Advancement applications are to be submitted by email to the Team Leader for recommendation. The application must be accompanied by three observations or three score sheets (one being a 3 set match) for scorer advancements.
- b. Team Leader will recommend approval or disapproval

- c. Team Leaders will sign and submit all applications via e-mail to the Head Team Leader.
- d. Head Team Leader will submit the applications via email to the appropriate Training Director.

Step 3. Initial Application Review by Referee Training Director

- a. All Applications are reviewed for accuracy and signatures
- b. Applicant submission checked for mandatory tests, required Region documentation, current standing, code of conduct violations, etc. The Referee Training Director may return the application back to the Team Leader for additional information and/or supplemental documentation.

Step 4A. Final Application Review

- a. If the application is for Regional I level or below, the Referee Training Director will submit the application to the OD Steering Committee for review of documentation and final approval/disapproval.
- b. Upon final approval, the Referee Training Director shall inform the Head Team Leader of the advancement. Head Team Leader will inform the Team Leader.
- c. It will be the responsibility of the Team Leader to inform the official of the rating upgrade
- d. The Referee Training Director will then submit the rating advance to the OD Competition Assignor for Arbiter updating and tournament assignment purposes.
- e. The ODAC Secretary will notify the Region office of advancements for match pay purposes and Webpoint database update.

Step 4B. Final Application Review

- a. If the application is for Junior National Candidate, the Referee Training Director will submit the application to the OD Steering Committee for review of documentation and final approval
- b. After approval by the OD Steering Committee, the candidate will then be added to the Candidate Pool
- c. The Head Team Leader will be notified of the candidacy approval. Head Team Leader will notify Team Leader.
- d. The Team Leader will notify the official of the candidacy approval.
- e. The Training Director will coordinate the official's training/rating/mentoring with the Competition Assignor
- f. Candidates will be given approval to attend the national rating tournament based on the recommendation of the Training Director and approval of the OD Steering Committee.
- g. USAV National Official Commission makes the determination of how many candidates will attend the national rating tournament.

- h. The Officials' Division Coordinator and the Region Commissioner shall sign off on those candidate's applications that have been approved for the current year's Junior National/National referee rating process.
- i. Once the official has undergone the national candidacy rating process and is awarded Junior National or National certifications by the USAV National Officials Commission, the Officials Division Coordinator shall inform the Steering Committee of the advancement.
- j. The Referee Training Director will then submit the rating advance to the OD Competition Assignor for Arbiter updating and tournament assignment purposes
- k. The ODAC Secretary will notify the Region office of advancements for application fee reimbursements, stipend payment and match pay purposes

Step 4C. Final Application Review

- a. If the application is for National Scorer Candidate, the Scorer Training Director will submit the application to the OD Steering Committee for review of documentation and final approval
- b. After approval by the OD Steering Committee, the candidate will then be added to the Candidate Pool.
- c. The Head Team Leader will be notified of the candidacy approval. The Head Team Leader will notify the Team Leader.
- d. The Team Leader will notify the official of the candidacy approval.
- e. The Scorer Training Director will coordinate the official's training/rating/mentoring with the Competition Assigner
- f. Candidates will be given approval to attend the national rating tournament based on the recommendation of the Scorer Training Director and final approval of the OD Steering Committee
- g. USAV National Officials Commission makes the determination of how many candidates will attend the national rating tournament.
- h. The Officials' Division Coordinator and the Region Commissioner shall sign off on those candidates' application(s) that have been approved for the current year's National Scorer rating process
- i. Once the official has undergone the national candidacy rating process and is awarded National Scorer certification, the Officials' Division Coordinator shall inform the Region of the advancement
- j. The ODAC Secretary will notify the Region office of advancements for application fee reimbursements and stipend payment.

Step 5. Appeal Procedure for Disapproval of Applications

- a. If in any of the above situations, where the advancement application is not approved at any promotional level, the official may appeal the decision by

- submitting a written request, no later than 10 days after notification of the disapproval.
- b. The written request will be sent directly to the OD Coordinator by email.
 - c. The OD Coordinator will notify the OD Steering Committee of the appeal and conduct an appeal review of the application at the Committee's earliest convenience.
 - d. The OD Steering Committee has the authority to make additional recommendations or changes as determined by majority rule, in the following areas:
 1. Application procedures
 2. Application appeals
 3. Candidate Pool Priority List, submitted by the Referee Training Director
 - e. Decisions made by the OD Steering Committee shall be final.

Rating Requirements

CONSEQUENCE FOR NOT MAINTAINING YOUR RATING:

Any failure to comply will result in six months probation.

In addition, the official will be subject to a re-evaluation that will be pass/fail.

Probationary Official:

Probationary officials are defined as officials that are new to USA Volleyball, with no, little, or minimal experience in USAV mechanics, signals, match protocols, and related processes and procedures. This would include officials from other venues or organizations, such as high school or college.

New lateral-entry officials from other USAV regions may start on probation, if their regional or national certification is lapsed.

Lateral-entry officials (transfers) with current certifications and in good standing in their previous region will retain the same rating in the Officials Division (OD).

The length of probation depends on reviews of proficiency and adaptability. All advancements from this level must be approved by the OD Steering Committee.

Probationary Official:

- An official new to the Arizona Region and USAV Volleyball with no prior volleyball officiating experience.
- Attend the annual official's clinic as scheduled by the Referee Training Director
- Complete the USAV Test C or higher exam and correct to 100%

- Practical observations, receive one (1) passing observation as First Referee and one (1) passing observation as a Second Referee form a USAV National, Junior National or Regional Referee.
- First year of referee certification is considered an "In-Process" year.
- Must be a USAV and Arizona Region regular member in "Good Standing".
- Have a general knowledge of the rules, mechanics & techniques used by USAV Volleyball referees.
- Understand the basics of transitioning and positioning as an R2.
- AZ Region Tournaments: must officiate a minimum of 6.
- Demonstrate a basic knowledge of the USAV score sheet by completing a minimum of 1 score sheet for review by a Lead Referee.

Provisional Official:

- Attend the annual official's clinic as scheduled by the Referee Training Director
- Complete the USAV C or higher exam and correct to 100%
- Practical observations, receive one (1) passing observation as First Referee and one (1) passing observation as a Second Referee form a USAV National, Junior National or Regional Referee.
- Must be a USAV and Arizona Region regular member in "Good Standing".
- Have a general knowledge of the rules, mechanics & techniques used by USAV Volleyball referees.
- Understand the basics of transitioning and positioning as an R2.
- AZ Region Tournaments: must officiate a minimum of 6.
- Demonstrate a basic knowledge of the USAV score sheet by completing a minimum of 1 score sheet for review by a Lead Referee.

Retain Provisional Referee:

- Attend the annual official's clinic as scheduled by the Referee Training Director
- Complete the USAV C or higher exam and correct to 100%
- Practical observations, receive one (1) passing rating as First Referee and one (1) passing rating as a Second Referee form a USAV National, Junior National or Regional Referee.
- Must be a USAV and Arizona Region regular member in "Good Standing"
- Failure to complete the above listed requirements by the published ratings and test date may result in the forfeiture of your Provisional Rating
- Have a general knowledge of the rules, mechanics & techniques used by USAV Volleyball referees.
- Understand the basics of transitioning and positioning as an R2
- AZ Region Tournaments: must officiate a minimum of 6
- Demonstrate a basic knowledge of the USAV score sheet by completing a minimum of 1 score sheet for review by a Lead Referee
- Shows awareness of rotational faults

- Shows back row awareness

Regional II Official:

- Certified Provisional Official for a period of two years
- Attend a designated official's clinic as scheduled by the Referee Training Director
- Receive a passing grade on the USAV A or B written/on-line exam and correct to 100% with rule references
- In the process of successfully retaining Provisional rating, receive a recommendation to Referee Training Director as a Regional Candidate
- Practical observations, receive one (1) passing observation as First Referee and one (1) passing observation as a Second Referee from a USAV National, Junior National or Regional Referee.
- Attend and successfully complete the regional rating process, set by the Referee Training director
- Must be a USAV and Arizona Region regular member in "Good Standing"
- Have a good knowledge of the rules, mechanics & techniques
- Knows how to transition as an R2
- Shows awareness of rotational faults
- Shows back row awareness
- Clinic/Clinician work as assigned by the Referee/Scorekeeping Director(s)
- Complete a minimum of 3 score sheets for review by the Scorekeeper Director, including at least 1 deciding set.
- AZ Region Tournaments: must officiate a minimum of 10
- Must also be available to work two of the following five Regional Championships: Boys, Adults, Girls 14's, Girls 16/18 and Girls Opens.
- Practical observations & mentoring of Provisional or other Regional Referees as directed by the Referee Director

Retain Regional II Official

- Attend a designated official's clinic as scheduled by the Referee Training Director
- Receive a passing grade on the USAV A or B written/on-line exam and correct to 100% with rule references
- Must be a USAV and Arizona Region regular member in "Good Standing"
- Practical observations, during the current year, receive one (1) passing rating as First Referee and one (1) passing rating as a Second Referee from a USAV National, Junior National or Regional Referee.
- Failure to complete the above listed requirements by the published ratings and test date may result in the forfeiture of your Regional Rating
- Have a good knowledge of the rules, mechanics & techniques
- Knows how to transition as an R2
- Shows awareness of rotational faults
- Shows back row awareness

- Clinic/Clinician work as assigned by the Referee/Scorekeeping Director(s)
- Complete a minimum of 3 score sheets for review by the Scorekeeper Director, including at least 1 deciding set
- AZ Region Tournaments: must officiate a minimum of 10
- Must also be available to work two of the following five Regional Championships: Boys, Adults, Girls 14's, Girls 16/18 and Girls Opens.
- Practical observations & mentoring of Provisional or other Regional Referees as directed by the Referee Director.

Regional I Official:

- Certified Regional II Official for a period of two years
- Attend a designated official's clinic as scheduled by the Referee Training Director
- Receive a passing grade on the USAV A or B written/on-line exam and correct to 100% with rule references
- In the process of successfully retaining Regional II rating, receive a recommendation to Referee Training Director as a Regional I Candidate
- Practical observations, receive two (2) passing observations as First Referee and two (2) passing observations as a Second Referee from a USAV National or Junior National Referee.
- Attend and successfully complete the regional rating process, set by the Referee Training director
- Must be a USAV and Arizona Region regular member in "Good Standing"
- Has knowledge of the rules and knows how to apply them
- Has good mechanics
- Knows the techniques of R1 & R2
- Knows how to transition as an R2
- Recognizes rotational faults
- Recognizes back row faults
- Practical observations & mentoring of Provisional or other Regional Referees as directed by the Referee Director
- Clinic/Clinician work as assigned by the Referee/Scorekeeping Director(s)
- Complete a minimum of 3 score sheets for review by the Scorekeeper Director, including at least 1 deciding set.
- AZ Region Tournaments: must officiate a minimum of 10
- Must also be available to work two of the following five Regional Championships: Boys, Adults, Girls 14's, Girls 16/18 and Girls Opens.

Retain Regional I Official:

- Attend a designated official's clinic as scheduled by the Referee Training Director
- Receive a passing grade on the USAV A or B written/on-line exam and correct to 100% with rule references
- Must be a USAV and Arizona Region regular member in "Good Standing"

- Practical observations, during the current year, receive one (1) passing rating as First Referee and one (1) passing rating as a Second Referee from a USAV National, Junior National or Regional Referee.
- Failure to complete the above listed requirements by the published ratings and test date may result in the forfeiture of your Regional Rating
- Have a good knowledge of the rules, mechanics & techniques
- Knows how to transition as an R2
- Shows awareness of rotational faults
- Shows back row awareness
- Clinic/Clinician work as assigned by the Referee/Scorekeeping Director(s)
- Complete a minimum of 3 score sheets for review by the Scorekeeper Director, including at least 1 deciding set.
- AZ Region Tournaments: must officiate a minimum of 10
- Must also be available to work two of the following five Regional Championships: Boys, Adults, Girls 14's, Girls 16/18 and Girls Opens.
- Practical observations & mentoring of Provisional or other Regional Referees as directed by the Referee Director.

Candidate Status Official (Entered into the Candidate Pool): Candidates will be selected earlier in the season for better training.

- Certified Regional I Official for a period of two years
- Attend a designated official's clinic as scheduled by the Referee Training Director
- Receive a passing grade on the USAV A or B written/on-line exam and correct to 100% with rule references
- In the process of successfully retaining Regional I rating, receive a recommendation to Referee Training Director as a Nominee to the Candidate Pool
- Practical observations, receive two (2) passing observations as First Referee and two (2) passing observations as a Second Referee from a USAV National or Junior National Referee.
- Attend and successfully complete the Candidate rating process, set by the Referee Training Director.
- Must be a USAV and Arizona Region regular member in "Good Standing"
- Has knowledge of the rules and knows how to apply them
- Has good mechanics
- Knows the techniques of R1 & R2
- Knows how to transition as an R2
- Recognizes rotational faults
- Recognizes back row faults
- Practical observations & mentoring of Provisional or other Regional Referees as directed by the Referee Director
- Clinic/Clinician work as assigned by the Referee/Scorekeeping Director(s)
- Complete a minimum of 3 score sheets for review by the Scorekeeper Director, including at least 1 deciding set.

- Attend one National Qualifier in their candidacy year
- AZ Region Tournaments: must officiate a minimum of 10
- Must also be available to work two of the following five Regional Championships: Boys, Adults, Girls 14's, Girls 16/18 and Girls Opens.

Junior National/National Official:

- Attend the National clinic
- Submit annual Application and dues to USAV Official's Division
- Must be a USAV and Arizona Region regular member in "Good Standing"
- Volunteer to teach at 2 Junior Training clinics, as a give-back to the AZ Region. In the event an official does not serve as a clinician at 2 Junior Training Clinics, the official must then volunteer 2 waves per season in, mentoring and education/preparation of Officials and Candidates as directed by the Referee Training Director
- Complete the National exam and pass with at least 90%
- Must complete all required online clinics as given by the National Officials' Commission.
- AZ Region Tournaments: must officiate a minimum of 8
- Must also be available to work two of the following five Regional Championships: Boys, Adults, Girls 14's, Girls 16/18 and Girls Opens.

ADDENDUM A

NEW RULES FOR 2017-2018

Purple Card Policy

1. Purpose of Purple Card Sanction Policy

The purpose and intent of the Purple Card Sanction policy, is to effectively address and sanction any inappropriate or prohibited behavior exhibited by any AZ Region member (adult or junior), parent or spectator, attending and observing any AZ Region-sponsored tournament match. This policy is further intended to preserve order in its activities and maintain the safety and protection of all AZ Region members. This policy outlines the procedural usage of the "PURPLE" card, which supplements the yellow and red sanction cards currently used by match official(s) (as dictated by the DCR). This policy replaces the Penalty Point Sanction policy. The Region Parent/Spectator Code of Conduct policy remains in effect.

2. Prohibited Behavior

- a. Prohibited behavior would include, but not limited to, any comment(s) made or action(s) displayed, deemed by others as rude, profane, disrespectful, disruptive or aggressive, which interferes with the normal progress of a tournament match.

- b. Any behavior prohibited by USAV and the AZ Region Code of Conduct policies
 - c. Any misconduct deemed contrary to normally accepted behavior, which results in the unnecessary interruption of a tournament match
3. Those affected by this policy
This policy applies to the following:
- a. Any AZ Region adult member, i.e. club directors, coaches, rostered adult(s) or chaperones NOT currently participating in the match and has assumed the role of spectator. This policy also applies to these same individual(s) displaying misconduct BEFORE the start of a match, as well as AFTER the match has officially ended.
 - b. Any AZ Region junior player displaying misconduct BEFORE the start of a match, as well as AFTER the match has officially ended. (See Section VI for sanction guidelines for junior players)
 - c. Any non-Region member, i.e. parent(s) or relative(s) of any AZ Region member
 - d. Any attendee or spectator of an AZ Region sanctioned tournament match.
4. When this policy is applicable
- a. The use of yellow and red card sanctions will remain in force according to the policies and procedures set by the Domestic Competition Rules (DCR)
 - b. Use of the “Purple” Sanction card may be applied to any situation during a match, where spectator misbehavior occurs and the 1st Referee deems it necessary to address the misbehavior.
 - c. For misconduct by anyone before or after a match has ended, the Parent/Spectator Code of Ethics is in effect.
5. Application of the Purple Warning Card
- a. Minor Conduct
 - 1. Minor misconduct offenses are not subject to sanctions. It is the duty of the 1st Referee to prevent spectators and parents from reaching the sanctioning level. This can be done in two stages:
 - a. Stage 1: Verbal Warning
 - b. Stage 2: Issuance of Purple and Yellow Card Warning
This warning is issued to the team in which the offending spectator or parent is affiliated. The 1st Referee shall hold up the Purple and Yellow cards in one hand, initiating this issuance. Both team captains are then summoned to the referee stand. This then is followed by a notification of the team warning, through the game captains to their head coach, that a parent or spectator affiliated with their team has reached the sanctioning level. Once either head coach determines affiliation, that head coach must inform the offending spectator of the warning. This formal warning is not in itself a sanction but a symbol that misconduct has reached the sanctioning level for the match.
 - i. In the event the offender refuses to identify their team affiliation or fails to comply with the 1st Referee’s request for identification, that offender is subject to a more serious sanction, including expulsion from the playing facility for the remainder of the tournament day.
 - ii. Purple card warnings are assessed to the affiliated team and are in force for the entire match. This means that each team may only receive one purple card warning.
 - iii. Purple card warnings are recorded on the score sheet but have no immediate consequences.

b. Misconduct Leading to Sanctions

Inappropriate conduct by a spectator or parent toward officials, playing teams, other parents or spectators is classified in three categories according to the seriousness of the offense.

- a. Rude Conduct: actions contrary to good manners or moral principles
- b. Offensive Conduct: defamatory or insulting words or gestures or any action expressing contempt.
- c. Aggression: actual physical attack or aggressive or threatening behavior

c. Sanction Scale

According to the judgment of the 1st Referee and depending upon the seriousness of the offense, the sanctions to be applied and recorded on the score sheet are **Penalty, Expulsion and Ejection/Ban**.

- a. **Penalty:** Rude or minor offensive conduct in the match by any parent or spectator is penalized with a point and service to the opponent
- b. **Expulsion** from the facility: Serious offensive misconduct by any parent or spectator is expulsion from the playing facility for the remainder of the tournament day with no other consequences.
- c. **Ejection/Ban** from the facility: Aggressive misconduct, e.g. physical attack, implied or threatened aggression, by any parent or spectator is automatically ejected from the tournament facility and banned from any AZ Region-sponsored event, tournament, practice, or related activity. This ban extends to all USAV/AZ Region affiliated practice or playing facilities for the remainder of the entire current season. No other consequences are applied.

d. Application of Misconduct Sanctions

- a. When Penalty sanctions are issued, it is displayed as Purple and Red cards held up jointly in one hand.
- b. When Expulsion sanctions are issued, it is displayed as Purple and Red cards held up separately.
- c. When Ejection/Bans are issued, no cards will be displayed. The 1st Referee immediately stops the match and secures the safety of those in the match. All Expulsions or Ejection/Bans require the notification and involvement of the Lead Official and/or Site Director for the following purposes:
 - 1. Documentation, e.g. Score sheet, Match Comment Form, Incident Reports, Facility forms, etc.
 - 2. Timely notification of the Region Ethics Compliance Officer
 - 3. Secure the removal of the offender from the facility
 - 4. All misconduct sanctions are individual sanctions, remain in force for the entire match and are recorded on the score sheet.
 - 5. Repetition of misconduct by the same parent or spectator in the same match is sanctioned progressively, which means that a more severe sanction is given for each successive offense.
 - 6. Expulsions or Ejection/Bans, due to offensive or aggressive misconduct does not require a previous sanction.

NOTE: Upon the refusal of the offender to vacate the playing facility,

local law enforcement will be notified immediately.

- e. Reinstatement
Parents or spectators sanctioned with an **Ejection/Ban** can only be reinstated, by a recommendation of the Region Ethics Compliance Officer and the approval of the Region Commissioner.
- 6. Application of Misconduct Warnings and Sanctions Against Junior Players
In the event a participating junior player displays misconduct in a Region tournament as a spectator during a match or before/after a match, the following sanction guidelines shall be applied:
 - a. Any misconduct deserving a warning or sanction shall be directed by the Parent/Spectator Code of Conduct.
 - b. If a junior player is charged with expulsion or ejection/ban, the player becomes the direct responsibility of the parent(s) or the head coach/club director.
 - 1. Junior players are not to be expelled or ejected from any playing facility individually but fall under the direct supervision of parent(s) or the head coach/club director. No further participation by the player is allowed.
 - 2. A Match Comment Form must be submitted to the Region Office.
- 7. Recording Warnings and Sanctions on the Score Sheet
 - a. Issuance of Purple and Yellow Cards jointly (Misconduct Warning)
Record a PC in the **W Warn** column; record the team at fault, the set number, and the score.
 - b. Issuance of Purple and Red Cards jointly (Misconduct Penalty)
 - 1. Record a PC in the **P Penalty** column, record the team at fault, the set number, and the score at the time of penalty.
 - 2. If penalty is against the serving team, record the serving team's exit score.
 - 3. Record the awarded penalty point. Slash and circle the opposing team's next point in the **POINTS COLUMN**
 - c. Issuance of Purple and Red Cards shown apart (Misconduct Expulsion)
 - 1. Record a P in the **E Expel** column, record the team at fault, the set number, and the score at the time of expulsion.
 - 2. No loss of service or penalty point awarded.
 - d. For Purple Ejection, a note on the **REMARKS** Section will give the following information: Purple Ejection, Full Name (If available), team at fault, set number, and the score at the time of ejection (Score of team at fault is first)
- 8. Summary of Misconduct and Card Display
 - Warning** (No Sanction): Stage 1 – Verbal Warning
Stage 2 - symbol Purple and Yellow card held jointly
Warning recorded on score sheet
 - Penalty** (Point and serve to opponent):
Symbol – Purple and Red card held jointly
Penalty recorded on score sheet
 - Expulsion** (Expelled from playing facility for remainder of Tournament day):
Symbol - Purple and Red card held separately
Expulsion is recorded on Score sheet

(Note: See Section VI for sanction guidelines for junior players. AZ Region Match Comment Form and ECO notification is required)

Ejection/Ban (Ejected from facility or removal/Suspended from Region Tournaments for remainder of season):

NO card display - Stop match - Notify Lead official/Site Director-Ejection/Bans are recorded on score sheets

(Note: See Section VI for sanction guidelines for junior players. AZ Region Match Comment Form and ECO notification is required) 9/20/2017

ARIZONA REGION POINTS OF EMPHASIS FOR 2017-2018

1. Warm-ups:
 - a. For adult competition: When one team has exclusive use of the court, the opposing team may warm up with practice balls in the free zone surrounding the court but may not interfere with the warm-up of the opponent on the court, including serving practice.
 - b. For junior competition: When one team has exclusive use of the court, the other team must either be at its team bench or out of the playing area. The team may also retrieve balls for the opposing team. Warming up with balls at the team bench or the spectator walkways is not permitted.
2. The Serve: The server must be on the playing surface before the serve is authorized. The entire service action must take place on the playing surface.
3. Coaches' Location:
 - a. All coaches must remain 1.75 meters (5'10") from the court while the ball is in play. During dead-ball periods, coaches may briefly approach the court to give instructions to players on the court but must step away from the court when the 1st referee prepares to authorize the service. If a coach fails to adhere to this rule after being reminded to do so, a delay sanction may be assessed.

NOTE: When the distance between the sideline and the team bench/bench area is fewer than 2 meters, the coach must remain in the free zone nearer to the team bench/bench area while the ball is in play. Coaches may not enter the substitution zone.
 - b. The coach or one assistant coach may give instructions to a player in the warm-up area but may not remain there for any extended length of time.
4. Assistant Coaches:

One assistant coach at a time may leave the bench to give instructions to the players on the court. During play, this assistant coach may give these instructions while standing or walking within the free zone in front of his/her team's bench from the extension of the attack line up to the warm-up area, no closer to the court than 1.75 meters (5'10") from the sideline and its extension, without disturbing or delaying the match. Assistant coaches may not address the referees.
5. Disruptive Coaching:

Includes loud or abusive language, comments to officials or to opposing teams, throwing of objects, and displaying disgust in an overt manner.

6. The Libero:

- a. Up to two Liberoes may be designated on the line-up sheet at the start of the match. If zero or one Libero is designated on the line-up sheet, the coach may select a different Libero for subsequent sets, but may not have two Liberoes. If two Liberoes are designated on the line-up sheet for Set 1, those are the only two Liberoes who may play for that team for the match.
- b. The Libero's jersey or jacket must contrast in color to the color of the jersey worn by other members of the team. (Please note USAV 19.2a.) The Libero jerseys do not have to match, but they must both be contrasting from the other members of the team.
- c. If a Libero wears an exposed undergarment as noted in USAV 4.3, that undergarment may differ from exposed undergarments worn by teammates. A Libero may replace an injured player in the back row after the 30-second injury evaluation if no Libero was on the court at the time of the injury.
- d. Only one Libero per team may be on the court in replacement of a teammate at any given time.

7. Player Equipment:

- a. If a player's towel falls to the floor during a rally, which consequently requires a stoppage of play, a delay sanction must be issued. The rally should not be stopped unless a referee judges that a safety hazard exists. A delay sanction can be avoided if the team takes steps to mitigate the risk hazard in this situation.
- b. Player equipment (eyeglasses, contact lenses, etc.) is worn at the player's own risk (Rule 4.5.2). If a stoppage of play results due to a concern for safety, a delay sanction is assessed and a replay will be granted.

A similar rationale, as noted above in 7a, should be used to determine if a safety hazard exists. If a player is injured as his/her lenses fall to the floor, the injury takes precedence and the provisions of Rule 17.1 should be applied.

- c. Casts are not permitted, regardless of covering or padding.
- d. Bobby pins, barrettes and hard plastic head bands may be used to control the hair. Such items do not need to be covered or padded.
- e. For adult competition, jewelry may be worn provided its nature does not present a concern for safety, e.g., extremely long necklaces and/or necklaces with large medallions, or large hoop earrings.

8. Interference with Play:

- a. A player who places a hand/hands near the net in a ball that has been passed into the net by the opponent FIVB/USAV interpretation of "interferes with play."

- b. If a player contacts an official (2nd referee or line judge the 1st referee may award a replay if the physical interference impeded that player's attempt.
 - c. A ball that contacts an official (referee or line judge) is ruled "out" per Rule 8.4.2.
9. Improper Requests (See also Referee Techniques #8):
- a. A request for an illegal substitution shall result in an improper request. However, if such a request is acknowledged (i.e., whistled), a delay sanction shall result.
 - b. Despite any previous delay sanction, a team's first improper request of the match is rejected, and the improper request is assessed without further sanction.
10. Line-up Checks:
- A line-up check is not considered a regular game interruption and is permitted prior to reauthorizing the serve for a rally that was not completed. A line-up check may not be requested after the service authorization, and before the service contact, even if the 1st referee must authorize the serve a second-time due to external interference (i.e., a ball on the court, for example). Coaches or captains may request a line-up check.

RULE INTERPRETATIONS FOR 2017-2018 (FROM THE USAV NATIONAL RULES INTERPRETER)

TIPS FOR USING ARBITER

AZR SPECTATOR PARENT CODE OF CONDUCT

ARIZONA REGION USA Volleyball

SPECTATOR/PARENT CODE OF CONDUCT

(This legally binding document may be reproduced as often as necessary)

IMPORTANT NOTICE – ENTRY TO THIS PRIVATELY SANCTIONED EVENT IS GRANTED AS A COURTESY. IF YOU ENTER/ATTEND THIS, OR ANY ARIZONA REGION SANCTIONED EVENT, YOU AGREE TO ABIDE BY THE FOLLOWING CODE OF CONDUCT GUIDELINES:

I WILL:

- 1. I WILL abide by the official rules of USA Volleyball.
- 2. I WILL display good sportsmanship at all times.
- 3. I WILL encourage my child and his/her team, regardless of the outcome on the court.

4. I WILL educate myself on the unique rules of this facility.
5. I WILL honor the rules of the host and the host facility.
6. I WILL generate goodwill by being polite and respectful to those around me at this event.
7. I WILL direct my child to speak directly with his/her coach when coaching decisions are made that may be confusing or unclear.
8. I WILL redirect any negative comments from others to the respective Site Director or Lead Official.
9. I WILL direct all concerns regarding officials to the Head Coach or Club Director for my team/club as opposed to contacting the Lead Official directly.
10. I WILL immediately notify the Site Director and/or Lead Official in the event that I witness any illegal activity.
11. I WILL support the policies and guidelines of the team/club that I represent.
12. I WILL acknowledge effort and good performance, remembering that all of the players in this event are amateur athletes.
13. I WILL model exemplary spectator behavior while attending this event.
14. I WILL respect the history and tradition of the sport of volleyball by being a good ambassador.

I WILL NOT:

1. I WILL NOT harass or intimidate the officials.
2. I WILL NOT coach my child from the bleachers and/or sidelines.
3. I WILL NOT criticize my child's coach or his/her teammates.
4. I WILL NOT participate in any game or game-like activities unless I have a current membership card with the Arizona Region.
5. I WILL NOT bring and/or carry any firearms at any Arizona Region event.
6. I WILL NOT bring, purchase, or consume alcohol at any Youth/Junior volleyball event.

Note: Any violation of this Code of Conduct will result in you being asked to leave the site/facility, and may result in you possibly being banned from attending future Arizona Region sanctioned events. The Site Director has the final say regarding their individual event. Local law enforcement will be contacted if necessary to resolve any disputes or altercations. Questions or concerns may be directed to the Arizona Region office.

Arizona Region of USA Volleyball, 9100 S. McKemy, Tempe, AZ 85284 Office: (480) 626-6740
Region Commissioner- Harold Cranswick



2017-18 USA Volleyball Indoor Clinics, Quizzes, Exams, and Training Modules

| | Description |
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| Officiating Clinics | |
| All are new or revised as the current season course work for work teams, scorers, and certified referees of all types. Within the LMS, most clinics contain knowledge checks to enhance learning, but not presented in the “open” portion of VRT. Most are designed to be followed by a quiz/exam or other clinic components. Some have an associated pre-quiz to give the opportunity to test out of the module. | |
| Comprehensive scoring clinic | Complete, step-by-step instructions about use of the scoresheet. (Runtime: ~57 min.) |
| Scoring basics | Task-based approach to teaching scoring. Before the match, tracking servers, awarding points, substitutions and time outs, and completing the scoresheet. Not a full game. Comes in two parts, non-deciding and deciding sets (but cannot be separated) Includes pre-quiz and scoring quiz. Perfect for use by junior scorers. (Runtimes: ~20 min and ~7 min.) |
| Junior first referee | Provides pre-season education for all junior players or adults who could be serving as a first referee as part of a junior tournament work team. Comes in two parts with Junior Signals. Includes pre-quiz and quiz.and quiz. (Runtime: ~25 min.) |
| Junior line judge | Provides pre-season education for all junior players or adults who could serve as a line judge as part of a junior tournament work team. Includes pre-quiz and quiz. (Runtime: ~10 min.) |
| Junior scorer | No longer a standalone junior clinic. See, Introduction to scoring, above. |
| Junior second referee | Provides pre-season education for all junior players or adults who could serve as a second referee as part of a junior tournament work team. Comes in two parts with Junior Signals. Includes pre-quiz and quiz. (Runtime: ~30 min.) |
| Libero control | Provides pre-season education for all junior and adult players who could be serving as an assistant scorer as part of a tournament work team. Includes pre-quiz and quiz. (Runtime: ~20 min.) |
| National referee clinic | Online version of clinic targeted at national level referees. Used as reference for and to reinforce the required in-person clinic. (Runtime: ~## min.) |
| National scorer clinic | Clinic for national scorers and national scorer candidates. Emphasis placed on duties performed at the Open National Championships. (Runtime: ~15 min.) |
| New referee | We recommend the following modules as a suite to teach a non-referee to get started, but you may choose to augment this list with other modules or opt not to include any component. Does not replace on-court learning. <ul style="list-style-type: none"> • Uniform & equipment (Runtime: ~8 min.) • Professionalism (Runtime: ~6 min.) • Referee platform (Runtime: ~3 min.) • Ground rules (Runtime: ~20 min.) • Pre-match preparation (Runtime: ~17 min.) • Signals (Runtime: ~27 min.) • First referee responsibilities (Runtime: ~13 min.) • Net play (Runtime: 13~ min.) • Libero rules (Runtime: 22~ min.) • Introduction to sanctions (Runtime: ~8 min.) |

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| | <ul style="list-style-type: none"> • Second referee responsibilities (Runtime: ~10 min.) • Timeouts and substitutions (Runtime: ~18 min.) • Net and center line (Runtime: ~10 min.) • Introduction to scoring (Runtime: ~20 min.) • Post-match discussion/conclusion (Runtime: ~17 min.) <p>Components are available as stand-alone modules.</p> |
| 2017-18 points of emphasis for recertifying referees | Covers pre-season education for referees certified the previous season, including new rules, frequent errors, etc. (Runtime: TBD, but expect to be 15-20 min.) |
| <p>Officiating Exams</p> <p>Required 2017-18 certification exams for referees and scorers. New this year will be new types of questions and increased use of graphics and video. In all cases, when exam is graded, learner is provided correct answer, rule or case book reference, and any necessary explanation. System will determine passing score, number of retries allowed.</p> | |
| National referee exam | Required exam for all nationally rated referees and candidates. International, national, and junior national referees will be auto-enrolled in this exam. Bank of ## questions, ## of which are delivered. Passing: 90% with 60 minute time limit. To be completed closed book. One retry is allowed. |
| Form A referee exam | Exam targeted at experienced referees. Bank of ## questions, 50 of which are delivered. Regions determine who should take exam. Some overlap with questions from national referee exam. No limit on number of retries. Passing: 84%. |
| Form C referee exam | Exam targeted at entry level or relatively inexperienced referees. Bank of ## questions, 50 of which are delivered. Regions determine who should take exam. Little overlap with Form A questions. No limit on number of retries. Passing: 84%. |
| National scorer exam | Required exam for all nationally rated scorers and candidates. International and national scorers will be auto-enrolled in this exam. Bank of ## questions, 50 of which are delivered. Passing: 90% with 60 minute time limit. To be completed closed book. One retry is allowed. |
| Form A scorer exam | Exam targeted at experienced scorers. Bank of ## questions, 50 of which are delivered. Regions determine who should take exam. Some overlap with questions from national scorer exam. No limit on number of retries. Passing is 84%. |
| Form C scorer exam | Exam targeted at entry level or relatively inexperienced scorers. Bank of ## questions, 50 of which are delivered. Regions determine who should take exam. Some overlap with Form A questions. No limit on number of retries. Passing: 84%. |

Officiating Training Modules

All training modules are available for anyone to take at any time. No restrictions on navigation, time, etc. Can be taken through LMS or via “open” portion of VRT.

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| Getting rated | Outlines best practices for preparing for and completing the rating process, regardless of the desired certification. (Runtime: ~28 min.) |
| Ground rules | Covers the process for establishing ground rules. (Runtime: ~20 min.) |
| Introduction to first referee responsibilities | Outlines the duties of the first referee before, during, and after play. (Runtime: ~13 min.) |
| Introduction to sanctions | Explains the basic information on the assessment of team and individual sanctions.. (Runtime: ~8 min.) |
| Introduction to second referee responsibilities | Outlines the duties of the second referee before, during, and after play. (Runtime: ~10 min.) |
| Libero rules | Covers the rules that govern the use of the Libero for junior and adult play. (Runtime: ~22 min.) |
| March-in protocol | Delivers instructions for the proper use of the march-in protocol used at many juniors tournaments, including national championships and qualifiers. (Runtime: ~6 min.) |
| Net play | Explains legal and illegal attacks, back-row situations, and how they are to be judged. (Runtime: ~13 min.) |
| Net rules | Outlines what should and should not be called as a net fault for the current season. (Runtime: ~10 min.) |
| Official uniform and equip | Covers required and optional attire and equipment for all officials. (Runtime: ~8 min.) |
| Officiating U14s | Highlights the rule exceptions in place for officiating U14 volleyball. (Runtime: ~9 min.) |
| Officiating: Art or Science | Analyzes the art of officiating versus the science of officiating. (Runtime: ~7 min.) |
| Pre-match preparation and post-match debrief | Provides best practices for pre-match preparation and briefing plus territory to cover in post-match discussion. (Runtime: ~17 min.) |
| Professionalism I | Outlines the basics of officiating professionalism. (Runtime: ~6 min.) |
| Professionalism II | Explores the recipe of professionalism for volleyball officials. (Runtime: ~8 min.) |
| Protests | Covers the proper procedure referees should follow in protest situations. (Runtime: ~10 min.) |
| Referee platform requirements | Explains the national standards for referee platforms to ensure the safety of all participants. (Runtime: ~3 min.) |
| Scoring sanctions | Outlines how to record sanctions on the USA Volleyball scoresheet.(Runtime:~18 min) |
| Second referee transition & positioning | Explains and demonstrates current mechanics and techniques for second referee. Strongly recommended as part of the recertification clinic. (Runtime: ~29 min.) |
| Signals | Explains the proper mechanics used to make all of the signals in USA Volleyball officiating. Runtime: ~27 min. |
| Sport Court rules | Addresses the rules for play when SportCourt is used as the playing surface. ~5 min. |
| Time outs and substitutions | Explains and demonstrates proper techniques and mechanics for time outs and substitutions. (Runtime: ~18 min.) |
| You know volleyball rules... Or do you? | Covers the key rules and interpretations every volleyball coach needs to know about USA Volleyball play, including protocols, rule differences from collegiate and high school. (Runtime: ~33 min.) |

