

**IABC Board Meeting
Ingraham Library
3-19-19
Approved Minutes**

7:00	Julie	Welcome, Introductions Attendance: Holly Sanders, Bill Booth, Todd Cochrane, Betsy Klebanoff-Hills, Dahlia Kupfer, Lisa White, Andrea Iacolucci, Michelle Cole, Jessica McAdams, Julie McCoy, Glenn Atwood, Sue Hauck, Michele Flannell, Jen Fallon, Melissa Clements, Kara Dowider, Jeni Gaisser, Katie Bumstead, Michelle Sorrick, Jill Kirkpatrick, Lynn Lee
7:05	Lisa	Approval of January Minutes <i>Glenn made a motion to approve the January minutes as distributed; Lynn seconded it, and it passed unanimously.</i>
7:10	Jess	Treasurer's Report Financial report will be posted on website soon. Busy reconciling team balances; lots of checks coming in, corporate matching is all set up and under control now. Did track uniforms get paid for? Yes
7:20	Glenn	Ram Shack update-- see attached summary Regular season shifts divided up at the beginning of the season based on volunteers Basketball playoff games were assigned to basketball, but because of the snow, there was only one game held at Ingraham For staffing extra events, e.g. middle school basketball, the team that staffs the shack gets the amount earned at that shift Winter events net more profits than fall; fall shifts are harder to fill Overall, about \$5500 in additional net revenue distributed among teams that participate
7:40	Andrea	Spring grants, dates <i>(now scheduled for Tues, May 21)</i> Andrea will check school calendar for date conflicts that week Anyone who is interested is welcome to attend the Grant Review Committee Meeting. We allocated \$10k for spring; allocated 20 for fall and approved \$16,310

7:45	Julie	<p>Upcoming events:</p> <p>Last year, Dine at the Ram seemed successful and busy, but we raised only \$700 and Julie hasn't had any success getting money from The Ram; Julie will go to The Ram, in person, to follow up on payment</p> <p>Other ideas: The Firehouse in Ballard – pub food but family friendly</p> <p>Azteca? Red Robin? Watershed (too small); Hales, Tutta Bella</p> <p>PCA and social- do we want to reschedule social or not; consensus is yes, so we discussed when to have it</p> <p>Maybe April 16?</p> <p>Update: Reschedule is for Tues, April 23rd at Blue Ridge Beach Park</p> <p>Jen will check Blue Ridge clubhouse availability</p> <p>Green lantern brewery – Lisa will ask if Blue Ridge not available</p> <p>IABC Donation to Auction – basket?</p> <p>Traci procured a donation from her tennis club; that will also be the IABC's donation</p> <p>Senior table needs gift cards, can buy at Costco; and bottles of wine</p> <p>Need silent auction donations</p> <p>Discussion of a donation in honor of Coach Chris Harrison (ast boys' basketball coach had a heart attack and died last week; 43 years old; also coached JV); we will wait to find out what family wants</p> <p>Saturday memorial here at the gym</p> <p>Check with Traci re: how to let people know</p> <p>Coach Mac said something about a plaque?</p> <p>Do we want to make a donation or a scholarship or award or something?</p> <p><i>Sue made a motion to approve a one-time donation or award of up to \$300 in honor of Coach Harrison, pending discussions with family and Traci. Jess seconded it, and it passed unanimously</i></p>
8:00	Julie	<p>Ingys – Tuesday, June 4</p> <p>We need volunteers to help!</p> <p>Lisa and Andrea volunteered to help collect the team data that goes into the Ingy's – rosters and team awards (limited to 3)</p> <ul style="list-style-type: none"> • Need from every team/coaches: all rosters, varsity (league roster, not players pulled up for playoffs), JV, JVC, captains <p>Liaisons, can you get these into Andrea/Lisa by May 1 for fall and winter sports?</p>

		<p>Each coach/team should Identify (with help from liaisons) and send to Lisa:</p> <ul style="list-style-type: none"> • 4-year varsity letter players (again, full season varsity, not added to the playoff roster freshman year or similar) • 3 varsity awards (each team can have their own) e.g. Rookie of Year, MVP, Most Improved, Most Inspiring • All-Metro honorees (Seattle times prep twitter feed lists all metro winners) • State level competitors, team or individuals <p>Traci's 3 sport letter winner; 3 varsity in one year, one of which could be a club sport</p> <p>Need help with designing the program, need emcee, decorations</p> <p>Pin disbursement – Jen F - Spread out the tables, put team name up with balloons or signs high up somehow</p> <p>Lisa to ask Julie Cake to help with decorations</p> <p>Can ASB kids help, too?</p>
8:15	Julie et al	<p>Board Recruitment for 2019-20</p> <p>All board members please draft a brief job description</p> <p>Need to replace Glenn's role at Ram Shack for purchasing and logistics (Shannon might still do the scheduling)</p> <p>Ballard has basketball team families run their concessions; boys do it for one year, girls the next</p> <p>We discussed the idea of possibly incentivizing the job/role so the team that has a parent taking over Glenn's job gets a stipend; how much would that be?; comes out of Ram Shack funds?; but that would open the door to reimbursing all Board positions...is that the direction we want to go?</p> <p>Need a Ram Shack Chair and Co-manager confirmed by May 1</p> <p>Need to get out the word to liaisons, coaches, via the parent bulletin</p> <p>Glenn will send Lisa a job description</p> <p>Treasurers- Jess will be on the board but cannot be the treasurer next year due to work commitments; Michelle C can continue serve as mailbox/paperwork courier if desired; Jess will write a job description</p> <p>Jen needs someone to help with website, co-webmaster, job shadow</p> <p>Andrea will stay as Grants but could use more help. Sue will "graduate"</p> <p>Julie needs a Co-president/ VP – too much to do alone</p> <p>Also need Breakfast Co-chairs; we have a written manual and ideas from last year</p>

		Reach out to freshman parents for board involvement!
8:30	Jen, Holly Sanders, Betsy Klebanoff-Hills/ Katie Bumstead, Julie et al	<p>Liaison Issues</p> <p>-Athlete photos for Wheaties boxes – send to ingrahamramfans@gmail.com or jzfallon@gmail.com</p> <p>Lacrosse coach payment: Last year Traci said to pay through ASB account, and girls lax coach did all the finger printing, but did not get paid; so IABC took care of coach payment this one time</p> <p>We discussed how best to do it for this year (spring 2019)?</p> <p>Girls Lacrosse will open their own bank account; will still have IABC account and ASB;</p> <p>Ultimate Boys Fundraising: All fundraisers must get approved by Traci using the form available on the IABC website.</p> <p>Jen F can help set up a “<i>go fund me</i>” type online financial donation set-up on the ingrahamathletics.org website using SportsEngine platform.</p> <p><u>Can they also do a Dine Out event?:</u> Maybe in April and IABC will do our Dine Out night in May; Dine Out events need to be paid to IABC because we are the non-profit, teams do not have their own 501c3 status.</p> <p>If students are involved in a fundraiser activity, coach/liaisons must double-check with Traci; if kids don’t handle money, can go through IABC, otherwise, handled by ASB account</p>
8:45	Traci could not attend	<p>AD Report – Traci absent due to tennis schedule</p> <p>-Cloud 9 Sports for team uniforms; not working out that well; not responsive; soccer order was missing uniforms and requested items were not ordered</p> <p>Jen F had worked with team captains to design and order new uniforms with Corey at Cloud 9; only to learn that the away kits are not to WIAA code and may be deemed ineligible to wear after this year’s grace period by WIAA. Not an awesome discovery.</p>
9:00	All	New Business
9:05	All	Adjourn

IABC Meetings: Usually the second Tuesday of each month in the library, 4/16, 5/14

UPCOMING EVENTS: IABC Social 4/23; Ingys 6/4