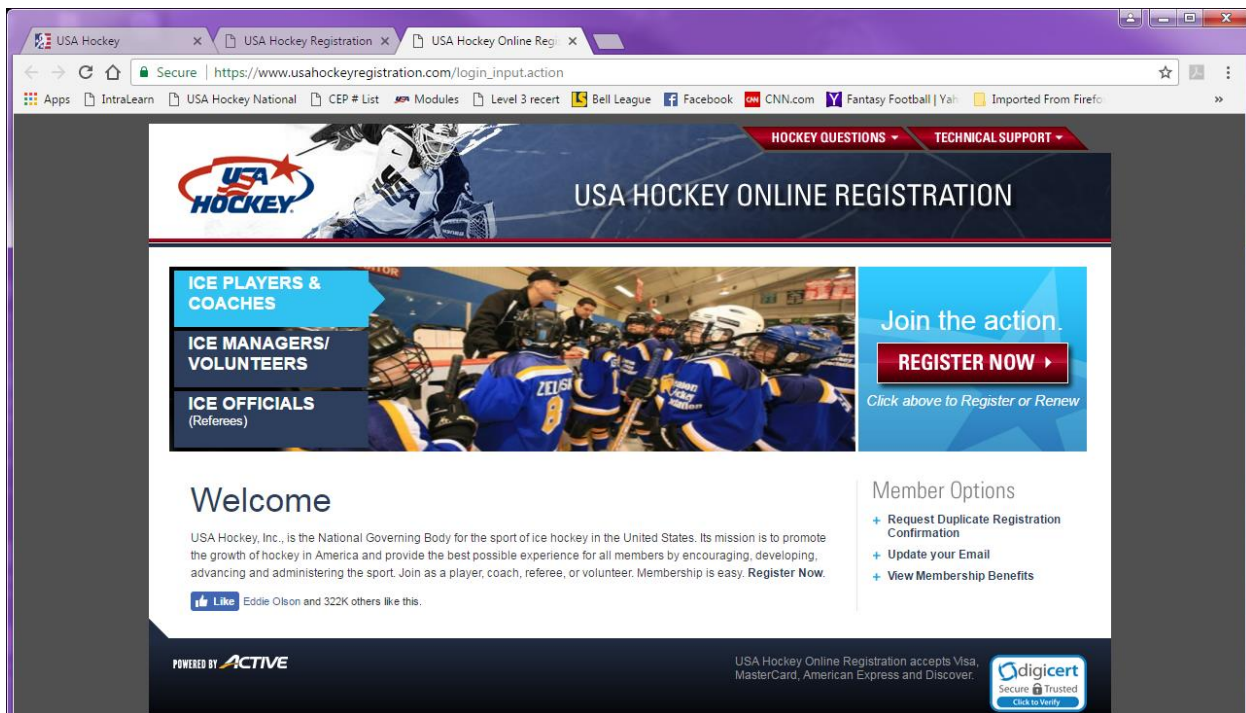
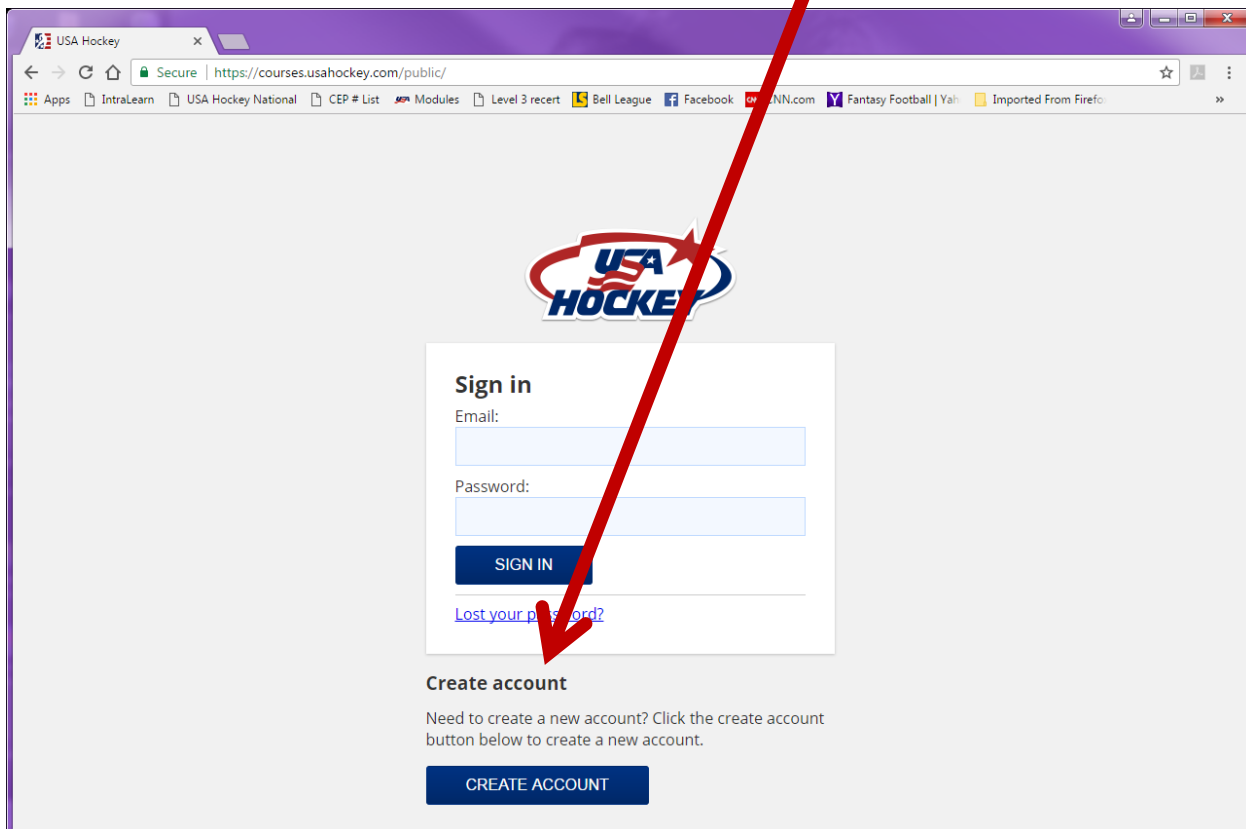


Register with USA Hockey www.usahockeyregistration.com



Click on Create Account from <https://courses.usahockey.com/public/>

You MUST create a NEW account



USA Hockey

Secure | https://courses.usahockey.com/public/

Apps | IntraLearn | USA Hockey National | CEP # List | Modules | Level 3 recert | Bell League | Facebook | CNN.com | Fantasy Football | Yal | Imported From Firefo

Create Account

Age Requirement

☐ I am currently 18 years of age or older.*

*You must be 18 or older to create an account for yourself or your child. If you are not 18 or older, a parent or guardian must create an account for you.

Sign in

USA Hockey

Secure | https://courses.usahockey.com/public/

Apps | IntraLearn | USA Hockey National | CEP # List | Modules | Level 3 recert | Bell League | Facebook | CNN.com | Fantasy Football | Yal | Imported From Firefo

Create Account

Age Requirement

☒ I am currently 18 years of age or older.*

*You must be 18 or older to create an account for yourself or your child. If you are not 18 or older, a parent or guardian must create an account for you.

Who is this account for?

☒ Myself

☐ Child Family Member (Under 18)

CONTINUE

Each adult must have his or her own e-mail address to create their own account.

USA Hockey

Secure | https://courses.usahockey.com/public/

Apps | IntraLearn | USA Hockey National | CEP # List | Modules | Level 3 recert | Bell League | Facebook | CNN.com | Fantasy Football | Yal | Imported From Firefo

Create Account

Please enter the email address you would like to use for this account.

Email:

CONTINUE

Passwords must by 8 characters long and include a special character

USA Hockey

Secure | https://courses.usahockey.com/public/

Apps | IntraLearn | USA Hockey National | CEP # List | Modules | Level 3 recert | Bell League | Facebook | CNN.com | Fantasy Football | Yal | Imported From Firefo

Create Account

Please enter the password you would like to use for this account.

Password:

Repeat Password:

CONTINUE

Sign in

USA Hockey

Secure | <https://courses.usahockey.com/public/>

Apps IntraLearn USA Hockey National CEP # List Modules Level 3 recert Bell League Facebook CNN.com Fantasy Football | Yah Imported From Firefo

Create Account

Please select the type of membership details you would like to associate with the account. (You will be able to add additional details after the account has been created.)

Select Membership Type

☒ Coaching

☐ Officiating

☐ Both

CONTINUE

Password:

MUST be a 2017-18 Confirmation number

here.' There is a text input field labeled 'USA Hockey Confirmation Number:'. At the bottom of this section is a 'CONTINUE' button."/>

USA Hockey

Secure | <https://courses.usahockey.com/public/>

Apps IntraLearn USA Hockey National CEP # List Modules Level 3 recert Bell League Facebook CNN.com Fantasy Football | Yah Imported From Firefo

Create Account

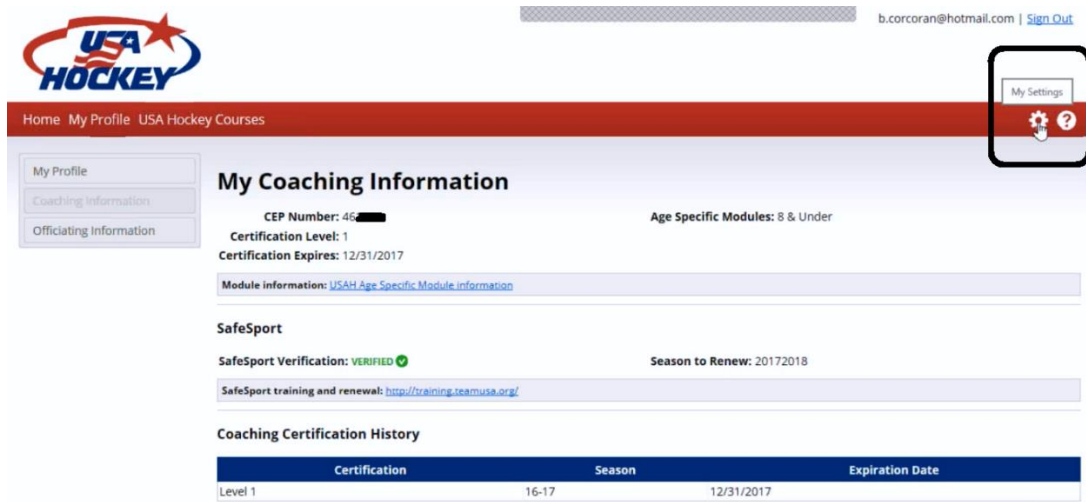
Please enter the USA Hockey confirmation number. If you do not know the confirmation number you can look it up [here](#).

USA Hockey Confirmation Number:

CONTINUE

OOPS, I ENTERED A 2016-17 CONFIRMATION NUMBER. HOW DO I UPDATE IT NOW?

Get back to the Clinic Registration System, and use the Settings tool (circled) to begin aligning the data.



USA HOCKEY

Home My Profile USA Hockey Courses

My Profile
Coaching Information
Officiating Information

My Coaching Information

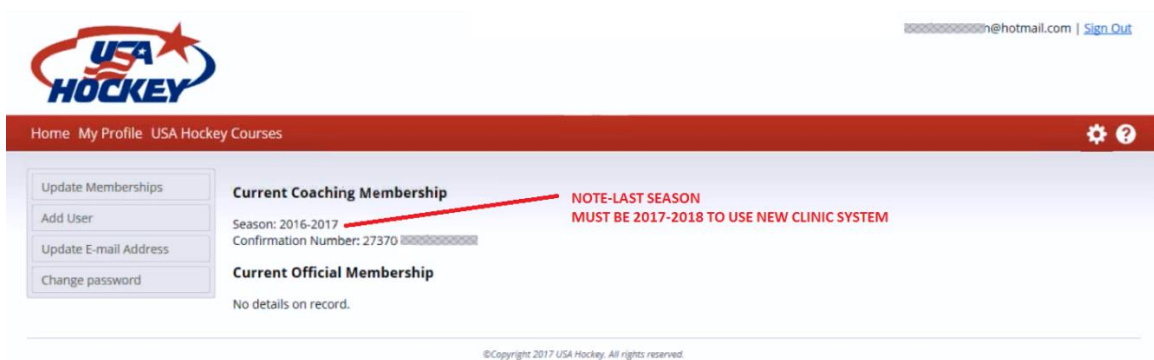
CEP Number: 46 [REDACTED] Age Specific Modules: 8 & Under
Certification Level: 1
Certification Expires: 12/31/2017
Module information: [USAH Age Specific Module information](#)

SafeSport
SafeSport Verification: VERIFIED Season to Renew: 20172018
SafeSport training and renewal: <http://training.seamusa.org/>

Coaching Certification History

Certification	Season	Expiration Date
Level 1	16-17	12/31/2017

The display below confirms what we thought – this coach's data is still connected to the old season. We need to change that (see screens that follow)...



USA HOCKEY

Home My Profile USA Hockey Courses

Update Memberships
Add User
Update E-mail Address
Change password

Current Coaching Membership

Season: 2016-2017
Confirmation Number: 27370 [REDACTED]

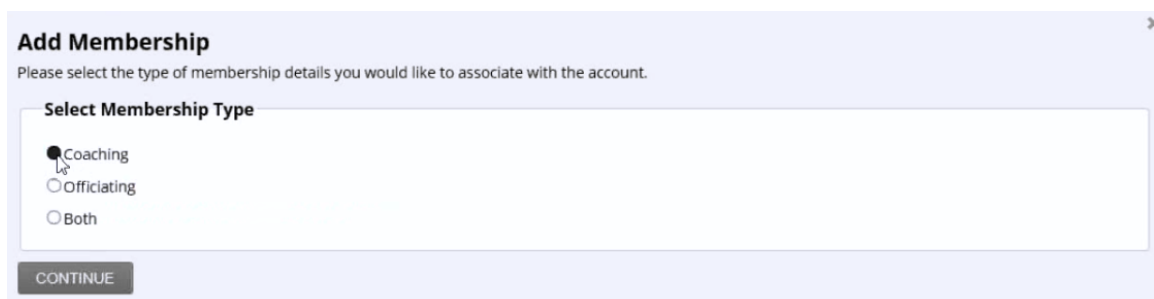
Current Official Membership

No details on record.

**NOTE-LAST SEASON
MUST BE 2017-2018 TO USE NEW CLINIC SYSTEM**

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On the above Settings screen, click the **Update Memberships** button. You'll get a pop-up like this...



Add Membership

Please select the type of membership details you would like to associate with the account.

Select Membership Type

☒ Coaching
☐ Officiating
☐ Both

CONTINUE

Select the Coaching, Choose Continue.

Now it's time to link your Coach Registration profile to the Membership system. Enter your 2017-2018 Confirmation Number.


Add Membership
Please enter the USA Hockey confirmation number. If you do not know the confirmation number you can look it up [here](#).
USA Hockey Confirmation Number:
CONTINUE



Press Continue. The system looks you up in the Membership system and shows what it found.

Add Membership
Please confirm the account found below.
USA Hockey Membership Details
Membership Found
First Name: BRIAN
Last Name: [REDACTED]
Date of Birth: [REDACTED] 972
[Search again](#) if this is not the correct membership account.
CONTINUE

Confirm that the data is valid, press Continue. (You may get a pop-up to confirm the update of the account.)

If everything is set, the new profile settings will now reflect your 2017-18 Membership, and you should be able to register for coaching clinics. See next page.

[REDACTED]an@hotmail.com | [Sign Out](#)

[Home](#) [My Profile](#) [USA Hockey Courses](#)  

[Update Memberships](#)
[Add User](#)
[Update E-mail Address](#)
[Change password](#)

Current Coaching Membership
Season: 2017-2018
Confirmation Number: 16680 [REDACTED]
SEASON NOW CURRENT
Current Official Membership
No details on record.

Course Registration

Having your data aligned should allow for registration in the course. Click USA Hockey Courses on the red menu bar. The course(s) should show there. Select the course and again click the Reserve Seat button.

Assuming no other issues exist, you should get the Registration Process pop-up, below. Complete the registration process using the pop-up window and the **Checkout** button.



The image shows a 'Course Registration' pop-up window with a progress bar at the top indicating four steps: 1. COURSE DETAILS (active), 2. PAYMENT DETAILS, 3. REVIEW & CONFIRM, and 4. ORDER COMPLETE. Below the progress bar, the title 'Course Registration' is displayed. A table lists the course details:

Course Title	Date	Course Fee	Lunch Fee	Other Fees	Order Total
MI Chelsea CEP High Performance	07/29/2017 Start time: 9:00AM End time: 4:00PM	\$45.00	\$0.00	\$0.00	\$45

Below the table, the total is shown as 'Total: \$45'. A green 'Checkout' button is prominently displayed. Below the button are logos for PayPal, MasterCard, VISA, American Express, and Discover.

If you continue to have problems, feel free to contact Alison Raines (alisonr@usahockey.org)

Thank you once again for helping us work through our system start up. It is appreciated, and you will have helped thousands of coaches who'll be using it later this fall to enroll in their clinics.

Have a great 2017-18 Hockey Season!