

**WASECA HOCKEY ASSOCIATION  
BOARD MEETING MINUTES  
OCTOBER 10, 2018, 6:30PM  
EL TEQUILA**

**Members Present:** Jason Attenberger, Heather Slechta, Josh Lynch, Andrea Roemhildt, Jeanne Hansen, Steve Gordon, Clint Selvik, Shelly Kuster, Kristy Jenzen, Jeremy Mortenson, Brian Weller, Shannon Cliff

**Members Missing:** Tara Russell

**Guests:** Ben Srp

**Minutes Recorded by:** Andrea Roemhildt

Call to Order at 6:34 pm

**August Meeting Minutes:**

*Motion to approve August Meeting Minutes by Heather Slechta, 2<sup>nd</sup> by Kristy Jenzen*

Approved

**August Consent Agenda:**

*Motion to approve August Consent Agenda by Heather Slechta, 2<sup>nd</sup> by Kristy Jenzen*

Approved

**Guest Matters:**

*Coaching Committee:* Ben brought the team recommendations to the board for approval:

Bantam A  
PeeWee A & B  
12U B  
Squirt A, B, & C  
10U B

The board and coaches discussed the numbers for teams based on the breakdown and the ability to play competitively with lean numbers. There were questions related to the latest rosters and whether all returning players are registered. The coaching committee will follow up with Shannon and make sure all players are registered and validate player numbers.

*Motion to approve the teams as proposed assuming the team numbers do not decline after the validation exercise between the coaching committee and the registrar. Motion made by Heather Slechta, 2<sup>nd</sup> by Josh Lynch*

Approved

**Officer's Report:**

### **Gambling Report:**

Josh Lynch asked the board to approve allowable expenses of: \$4,500 Cost of Games; \$6,500 Employee Wages; \$1,500 Accounting; \$15,000 Rent to Sites; \$750 Miscellaneous; \$20,000 Etab Provider; \$1,000 Linked Bingo

*Motion for pre-approval of allowable expenses made by Brian Weller, 2<sup>nd</sup> by Andrea Roemhildt*

Approved

Josh Lynch asked the board to approve lawful purpose expenditures of up to \$8,000 Waseca Arena for ice time; \$2,400 Ahlman's Gun Shop

Taxes will be approved at the October 24<sup>th</sup> Board Meeting.

*Motion for pre-approval of lawful purpose expenditures made by Brian Weller, 2<sup>nd</sup> by Andrea Roemhildt*

Approved

Josh asked for an additional \$300 in lawful purpose expense to pay for an additional e-tab cable needed for the Boathouse to have e-tabs in their basement bar area.

*Motion for approval of the additional \$300 in lawful purpose expense made by Brian Weller, 2<sup>nd</sup> by Shelly Kuster*

Josh asked for additional lawful purpose expenses of \$10,000 to pay for the Goalie Coach (\$4,000) and the WHA portion of the workout cage to be built in the SW corner of the arena.

*Motion for approval of the additional \$10,000 in lawful purpose expenses made by Heather Slechta, 2<sup>nd</sup> by Jeanne Hansen*

Approved

Josh updated the board on the status of Nashville. The bar owner's court date has been set for October 30<sup>th</sup> at 10am. Their liquor license remains intact. Josh and Jeanne continue to work with the Waseca City Council on the matter.

### **President / Executive Report:**

Jason informed the board that the annual pond hockey tournament in Mankato is January 22, 2019. All Team Managers need to be informed to allow all teams the ability to participate.

### **Old Business:**

*Banners (Co-op and Arena):* Nothing new to report.

*Background Checks:* Shannon reminded everyone to re-do their background checks and forward the results to her.

*High School Preliminary Deficit Plan:* Nothing new to report. Andrea and Jeanne proposed a meeting time to Elizabeth Beery, Tom Lee and Joe Hedervare to finalize the HS contract for Friday, October 12<sup>th</sup>.

*Sponsorship Update:* Nothing new to report. The Board acknowledges that this is an area that needs dedicated attention and excepted Jeanne's recommendation to offer a percentage of funds raised as compensation.

*Grievances:* Jason and Jeanne proposed a standard grievance policy that follows USA Hockey's recommendations. Heather will amend the policy and procedures manual for approval at the next meeting.

*Contracts:* Steve stated that AJ Kiekenapp will conduct a goalie clinic once a month and attend each team practice once a week. AJ is asking the WHA for \$4,000 as a Goalie Coach. Goalies are a focus area of improvement across the association.

*Motion to approve \$4,000 for a WHA Goalie Coach made by Shelly Kuster, 2<sup>nd</sup> by Jeanne Hansen*

Approved

Andrea stated all other coaches contracts are coming together. Arena fiscal year closed on 9/30, contract for 2018/2019 season will follow shortly after. Pete and Clint continue to work on finalizing the Blade's contract.

*Apparel:* Nothing new to report.

### **New Business:**

*Arena (Workout Equipment, Security Cameras):* Jeanne proposed a caged in workout space in the SW corner of the arena by the maintenance room and the game nets. The equipment needs a permanent home to prevent damage. Clint will bring the proposal to the arena board meeting.

Jason is working on getting quotes for security cameras inside and outside the arena. Kyle is in agreement with the need. Once a quote is received, Clint will bring it to the arena board for discussion.

*Bluejay Buddies:* Heather stated that plans for this year's events are still being finalized. Girls will be paired according to location of residence.

*Box Hours & Team Manager Responsibilities:* Andrea questioned whether the changes to the DIBs hours has been communicated to the Team Managers for coordination. Jason plans to meet with the team parents the week of 10/21 to walk through common questions and the handbook changes.

*Open Skate:* Jeanne proposed the use of ecards for payment within the concession stand. Kristy and Makayla will work on any set-up needed.

*Summer dry land & stick handling:* Jeanne asked about starting to plan a summer dry land & stick handling program or build one using our coaches for this coming summer. Josh mentioned Total Hockey having interest in conducting a program within the arena. Josh is will contact them again. Clint will talk to the arena board about utilizing the arena during the summer for a dry land program.

*Surveys:* Jeanne proposed sending a survey monkey to the membership regarding recruitment, so we know what is effective for next year. The same survey could be used to gather information regarding area summer camps for our membership to utilize in determining what camps to take their kids to during the off season.

*Website:* Jeanne stated that it is \$750 to change the banner on the top of the WHA website to match the new branded logo. This is too expensive. Heather is going to research Team Snap vs Sports Engine.

*Fundraising:* Jeanne asked for clarification on the policy related to kids skating when fundraising requirements have not been fulfilled. Heather and Andrea stated that the policy manual does not specifically state that fundraising requirements are part of registration, which would not allow kids to skate. Heather stated that we would need to amend the current policy manual.

Jeanne recommended tighter controls with Quality Print. 3 accounts are being set up for accounting / payment tracking purposes - gambling, fundraising, recruitment/tournaments. Only Jeanne, Josh and Julie will be able to make printing requests.

*Recruiting Events:* The board discussed registration fees for kids that sign up during Girl's World Hockey Day or the Boy's Bring a Friend to Hockey Day. It was determined that these two events will be treated the same as Try Hockey For Free. The \$50 first year registration fee will be waived, but the families will still be responsible for fundraising and DIBs.

*Concessions:* On behalf of Makayla, Clint requested funding for a hotdog roller machine (\$70) and a nacho cheese dispenser (\$99).

*Motion to approve the request for funding for a hotdog machine and a nacho cheese dispenser by Heather Slechta, 2<sup>nd</sup> by Jeanne Hansen*

Approved

*Tournament Process:* Andrea stated that all tournament requests should be made through Shelly. As the tournament coordinator, that should include the registration of teams for away tournaments as well. The tournament coordinator should track where the teams are going and collect any feedback for future years. This feedback can be used by teams and coaches when deciding where to go and by the tournament coordinator for ideas on how to make our home tournaments better. Clint will communicate to Coaches and Team Managers.

*Gambling Manager Pay:* The board discussed what the WHA pays to the Gambling Manager in comparison to associations of similar size. Bernhardt communicated that the a Gambling Manager for a similar size association makes \$3,300 per month but that manager also performs

all the accounting duties that the WHA pays Bernhardt to do. Josh stated that the WHA pays \$1,000 per month in accounting fees.

*Motion to approve increasing the WHA Gambling Manager's salary to \$28,000 annually or approximately \$2,300 per month made by Jeanne Hansen, 2<sup>nd</sup> by Heather Slechta*

Approved

**Adjournment:**

*Motion to adjourn the meeting at made by Clint Selvik, 2<sup>nd</sup> by Shannon Cliff*

Adjourned at 9:00pm

**Upcoming dates:**

Next board meeting : October 24, 2018 (Location: The Mill)