

FCPS Student Service Hours

Grades 9–12: Students should complete 10 service hours per year for a total of 40 hours. Students may choose to complete 50+ hours to qualify for the Virginia Board of Education diploma seal for excellence in civics education or the excellence in science and the environment. See [Virginia Department of Education](#) for criteria.

Resources:

- [Service Learning | Fairfax County Public Schools \(fcps.edu\)](#)
- **X2VOL:** This is the tool that FCPS middle and high schools use to support students with finding, tracking, and verifying service hours electronically. x2VOL helps Non-Profits connect with volunteers

Step-by-step Instructions:

1. Students - Go to [Sign In \(azauth.net\)](#) to sign in via Naviance
2. Enter your FCPS username and password

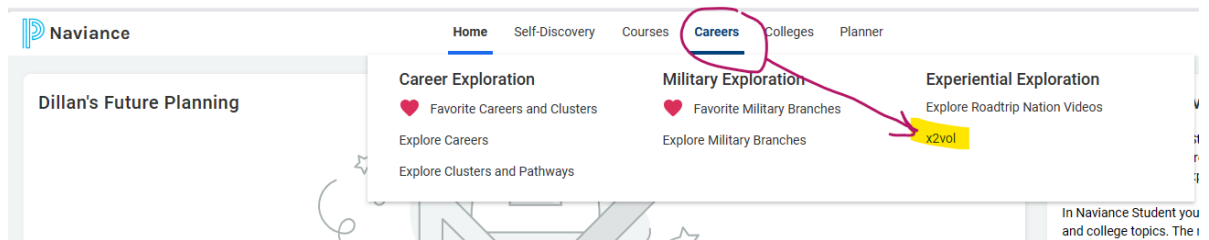
Naviance Login for FCPS

Welcome to the FCPS login to access Naviance.

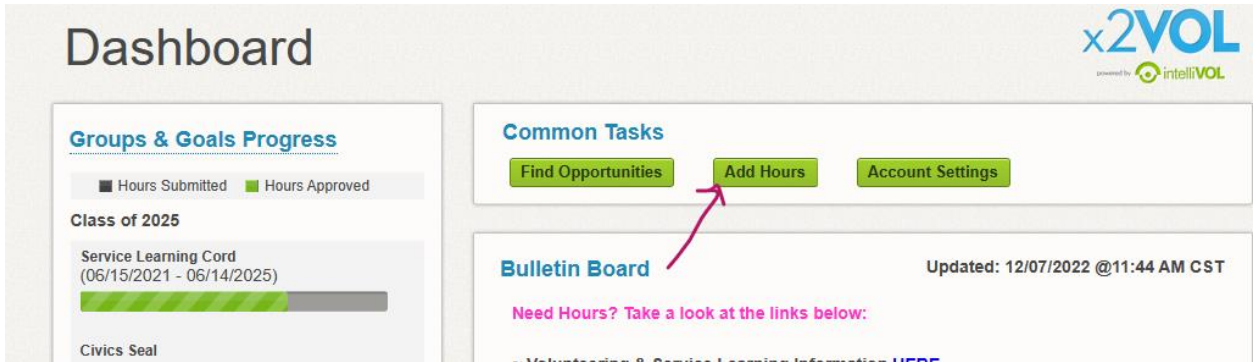
Sign in

Visit the www.fcps.edu/naviance page for help

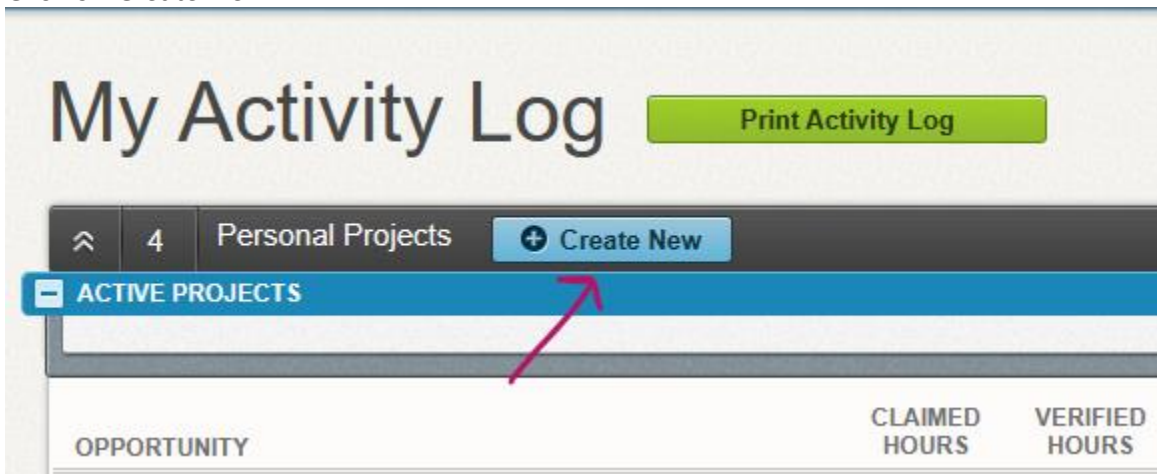
3. Go to Careers → x2vol



4. Look under Common Tasks and click on "Add Hours"



5. Click on Create New



6. Enter the information in the form.

Create a Personal Project

Activity

[Max. 100 character]
James Madison Crew

Volunteer for Summer Learn to Row Camp

Personal Projects
If you've completed an event outside of what's listed in x2VOL, such as volunteering at a local hospital, then claim your hours as a Personal Project.

Attachments
+ Add files...
You can upload .pdf, .jpg, .png, .gif, .bmp, .zip, .doc, .docx, .xls, .xlsx, .ppt, .ppbx, .txt, .wmv, .mp4, .rtf, .csv, .pps, .wma, .flv, .mov, .mpg files. The maximum file size is 20MB.

Drop Files Here

Make this a recurring project
Allows you to reuse this personal project for future claims without reentering the information. (ex. Volunteering at the food bank several times a month.)

Interests (Please select the interest that best describes the activity you performed)

Humanitarianism Faith-based Educational Government

Activity Verification Contact

The contact you specify here will be sent a verification request link. The link will allow the contact to prove that the information you provided is accurate. Please note that this information may also be audited.

Volunteer Chair at Warhawk Crew

Phone

Volunteers@warhawkcrew.org

Claim Hours (Date that you performed the service.)
If you volunteered multiple days for the same activity, please enter the TOTAL amount of hours and select the most recent date volunteered. You can provide the dates/date range in the Description section at the top of this page. If you have been instructed to provide one entry per date please do so.

Date	Hours	Minutes
07/10/2023	8	00

Reflections

1. Enter James Madison Crew
2. Add information about the 'Project' you volunteered for
3. Click Educational
4. Add Contact Name and email
5. Enter Date and # of hours you volunteered for this "Project"

Apply Hours to Goal(s)

Organization Goals
 Select where the hours being claimed will be credited to. Either choose an ["Exclusive Goal"](#) or choose the option ["Apply to all Non-Exclusive Goals"](#)

NOTE: Below are all ACTIVE goals in your organization. If you are logging hours that do not belong in an active goal below, choose "Apply to all Non-Exclusive Goals" and the hours will appear in your activity log for the date you submitted.

	GOAL NAME	GROUP	START	END	GOAL	CREDITED	REMAIN
<input type="radio"/>	Science and Environmental Seal	Class of 2025	6/15/2021	6/14/2025	50.00	0.00	50.00
<input checked="" type="radio"/>	Apply to all Non-Exclusive Goals						
	Service Learning Cord	Class of 2025	6/15/2021	6/14/2025	40.00		
	Civics Seal	Class of 2025	6/15/2021	6/14/2025	50.00		

The hours that I am submitting are accurate and the details (including hours, dates, and descriptions) are truthful. I understand that the information I am submitting may be audited for accuracy. If inaccuracies are discovered, I understand that I may be removed from x2VOL and additional consequences may be imposed by my school.

Comments

DATE	USER	COMMENT

Claim History

DATE/TIME	EVENT	USER

1. Click on Apply to all Non-Exclusive Goals
2. Check the box to confirm your hours
3. Click Submit

7. After submission, you should receive this pop-up:

Claim Successfully Submitted X

James Madison Crew

Date: 7/10/2023 **Reflections**

Hours Claimed: 4.00

Hours Applied to Goal(s):
 Service Learning Cord
 Civics Seal

Verification Contact:
 Volunteer Chair at Warhawk Crew
Volunteers@warhawkcrew.org