Track Shed

MT. DIABLO UNIFIED SCHOOL DISTRICT

VOLUNTEER WORK/PROJECT REQUEST

The purpose of this process is to support "true" volunteerism. It is to be used for one time site improvement projects using only non-paid volunteers. Please complete and return this request to the Director of Maintenance, Operations and Facilities at least **30 DAYS PRIOR** to the starting date of the planned activity.

1. School/Site College Park High School
2. Project Sponsor/Organizer College Park Sports Leadership / Keck
3. Name of volunteer qualified in the scope of the work Billy Giovannetti
4. Please attach a brief narrative of the proposed project. Include specific room/area and general scope of work. Attach plan or diagram of affected area. Note: Approval is limited to the dates and scope of work submitted. Any specific modifications or amendments to the original project or project start/completion dates must be submitted on a separate volunteer request and approved by the Director of Maintenance, Operations and Facilities prior to the start or continuance of the original project by the applicant. Such changes are subject to a 30 day reapplication period.
5. Attach verification that all appropriate and/or all potentially affected community groups, neighbors, businesses, governmental agencies have been contacted and any necessary permits, applications, authorizations secured. Note: Maintenance and Operations is not responsible for securing necessary permits and/or authorizations. Project applicants are solely responsible for securing all approvals and permissions, both formal and informal.
6. Dates project will be performed: Start Date TBD Finish Date June 2019
7. How will project be funded? (Note: All labor must be donated/volunteered.) Community / Boosters
8. Who will be responsible for site security? Sports Leadership class

I request approval to perform this project. Note: Approval limited to dates and scope of work submitted in this application. Work is not to start until project approval is obtained from M&O.

Signature _____ Date: 9.5.2018
(Sponsor/organizer)

I recommend approval of this project.

Signature _____ Date: 9.11.18
(Site Administrator)

(For Office Use Only)

Decision of the Director of Maintenance and Operations: ☐ Approved ☐ Disapproved

Signature _____ Date: _____

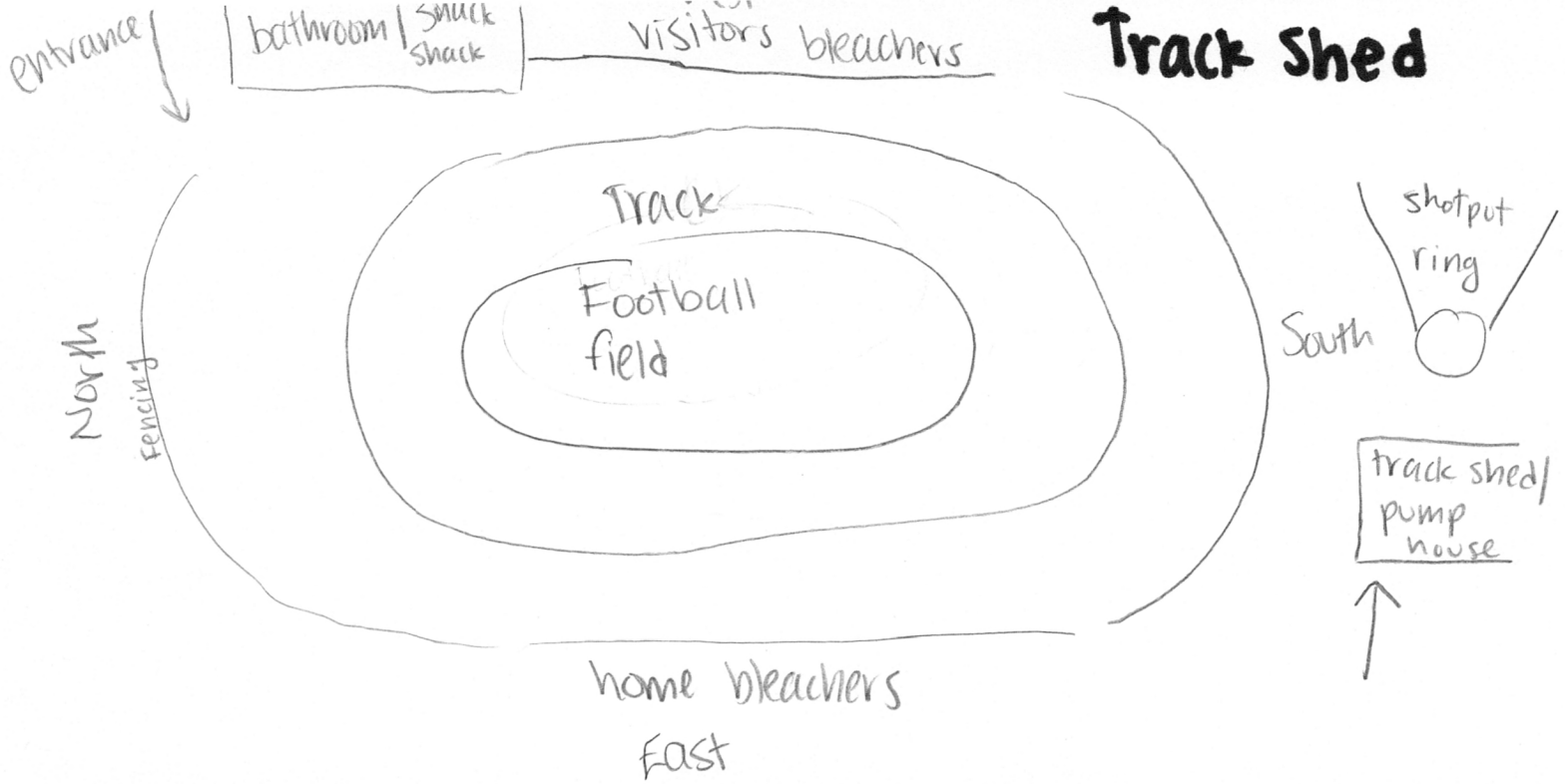
Decision of the Director of Technology /Information (if required): ☐ Approved ☐ Disapproved

Signature _____ Date: _____

Reason for disapproval _____

White – Maintenance & Operations
Canary – Applicant
Pink – School/Site

Track Shed



Need:

- new door - replace existing plywood garage door with a new door and repaint
- install sheer plywood along inside of building and put in new shelves for storage

why:

- increase security to prevent theft and protect the track and field equipment
  - the door (currently) can be easily opened and people can access equipment / steal it too easily
  - new plywood / shelves will help organize equipment and prevent damage or loss
  - Shed will also be more sturdy for wet months and will be more protected with sheer plywood