



2024-25 Season

Woodbury Area Hockey Club

Board Meeting

May 20, 2024 7:00-9:45PM

MHealth Fairview Sports Center-2nd Floor Conf Rm

- I. **7:00PM** Call to Order/Roll & Introductions
- II. **7:05PM-7:30PM** Guest Presentation: **Brett Caslow-RahRah Solutions**
 - A. New State of the Art Fundraising Program
 - B. Link to website: <https://rahrsolutions.com/about>
- III. **7:45PM-8:00PM** Guest Presentation: **Shawn & Andrea Rankin- ORTHOLINKED**
 - A. Free digital platform linking athletes/families/coaches to content to improve musculoskeletal health & athletic performance.
 - B. Link to website: www.ortholinked.com
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- IV. **8:00PM Financial Review: Mary Lemmer / Lonie Nelson** (*sent by email for review prior to meeting*)
 - A. Charitable Gambling
 1. Approve Actual - Variances Apr2024
 2. Approve Estimated Allowable Expenses Jun2024
 - B. General Fund-12mos ended 4-30-2024
 - C. New State Mandated Retirement Plan- **Jamie Wyeth**
Federal legislation (SECURE act) [enacted by MN-Jan2025](#)
- V. **8:15PM President's Vision** for Next 2 Seasons: **Mark Schwab**
- VI. **9:00PM 23-24 Season Survey**-Summary Results: **Jonnie Zook** (*sent by email for review prior to meeting*)
- VII. **9:15PM Identify Policy / [Blue Book](#) Updates & Items for Budget Consideration:**
 - A. Policy Updates:
 1. Move-Up Policy –
 2. Player Development Charter – Fair Play Policy (edit or enforcement) / Practice to Game Ratios, etc.
 3. Volunteer Hour – Upfront payment?
 4. Refund Policy – update for Season/PSC start in Sep
 5. Player Waiver Policy – relative to MN Hockey change to School Attendance Waivers
 6. NeckGuards – How will we enforce?
 - B. Budget Considerations:
 1. Hockey Director
 2. Player Bags
 3. Goalie Discount
- VIII. **9:45PM ADJOURN**

MISSION STATEMENT

The Woodbury Area Hockey Club aims to provide the most gratifying and rewarding youth hockey experience for players, parents and coaches seeking either the best competitive or recreational athletic experience in a positive, developmental environment at a reasonable expense.



2024-25 Season

- Mar-Apr2024: Season Planning
Age 23-24 Players to 24-25 Playing levels. Identify Goalie Gaps
Project Teams – Designations and Team Sizes
Review & Update Ice Scheduling Parameters (targeted events / touches, etc)
- May-Jun2024: May 1 Ice Request 24-25 Due to Ramsey County (Harding) & Tartan/Polar
NEW AFFILIATE AGREEMENT due to MNHockey/D8 (with New WAHC President)
MN GCB_LG200B Organizations Officers Affidavit (with New WAHC Pres & Treasurer)
TOURNAMENT Registrations Completed (open Apr-May-Jun)
Jun 1 MOU \$200K contribution due City of Woodbury
BUDGET - Build Season Budget (Set Player Fees for Registration Opening)
ICE SEP-OCT Ice Buy to MHealth by end of Jun (Sep requested by Mid-May)
- Jun-Jul2024: ICE-Provided by MHEALTH/WOOG/HARDING
REGISTRATION OPENS – mid July
ICE-Build out Team Schedules – placeholders
8&Under JERSEY Order to Vendor mid-July
ICE OCT-NOV Ice Buy to MHealth by (Oct early Jul) & (Nov end of July)
- Aug2024: TRYOUT JERSEY Order due to Vendor Aug 1
GAME SOCKS-Order due to Vendor Aug 1
INTRO-Jersey Order to STRAUSS Aug 1
ICE-Ice Buy Finalized all Rinks / Ice Return to rinks (due Woog on or before 9/01)
ICE-Ice Committee Review of Ice Schedules to identify gaps
SPECIAL HOCKEY Ice Scheduling confirmed
CERTIFICATES OF INSURANCE – Due to Rinks
- Sep2024: ISD833 Sep 3 Gr 6&9 / Sep 4
PRESEASON CAMPS
INTRO TO HOCKEY
LITTLE WILD (5:00-6:00pm_Wednesdays 9/04, 9/11, 9/18, 9/25)
D8 – Final Team Designations-Counts to District mid-Sep (2 wks prior to level sched mtg)
TRYOUTS
CAP ASSET MGMT PMTS – Due (Harding/Woog)
- Oct2024: ISD833 Oct 17-18 MEA
ICE Published to Teams (Round 1) – at completion of ea. tryout level
WAHC COACH & MANAGER MEETING – Mandatory (SQ/10U & above)_
WAHC COACH & MANAGER MEETINGS – Mandatory (8&Under)_
D8 COACH MEETING (1of2) – Mandatory (TBD)
GAMESHEET Setup-D8 Team Invitation Codes
IHS – Ice Hockey Systems for Coaches – Set Up
ASSESSMENTS – Mites/Girls8U & MiniMites/Girls6U
GENERAL FUND – AUDIT -prep (fieldwork to be completed Dec - & before Feb)
- Nov2024: D8 League Fees Due
D8 League Play Begins_11-2024 (All Levels)
JRGOLD TRYOUTS
TEAM PICTURES (1 of 2) -Nov 23, 2024
ICE Published (Round 2 of 3) – thru midDec
D8 COACH MEETING (2of2) – Mandatory (TBD)
TRY HOCKEY FOR FREE
- Dec2024: TEAM PICTURES (2 of 2) -Dec 07, 2024



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ICE Published (Round 3 of 3) – Rest of Season
 Dec 12-15, 2024 WAHC JRGOLD B TOURNAMENT
 Non-Parent Coach Compensation-pmt 1 of 2
 ISD833 Winter Break_12/23/24-01/03/25
 ROSTERING DEADLINE/Coach Cliff_12-31-2024
 D8 PLAYOFF OPT-OUT_Due 12-31-2024

- Jan2025: D8 Reminder to teams: Team Rosters Reprinted as of 1/1/2025
 1099 Tax reporting Due Recipients & IRS_1/31/2025
 WAHC BOARD: Nomination Process posted & Email announcement to membership_1/31/2025
- Feb2025: WAHC Playoff Policy – Members In Good Standing
 Annual Sales & Use tax DUE (calendar yr 2024)_2/01/2025
 Jan 31-Feb 2, 2025 WAHC PWAA TOURNAMENT
 Non-Parent Coach Compensation-pmt 2 of 2
 D8 League Play ends_02-2024 (BN AA/A/B1, PW AA/A/B1, 15A, 12A/B)
 February, 2025 DISTRICT PLAYOFFS BN AA/A/B1, PW AA/A/B1, 15A, 12A/B
 Feb 28, 2025 WAHC BOARD: Candidates' Letters of Interest DUE
 TRY HOCKEY FOR FREE
- Mar2025: WAHC Season Feedback Surveys Sent to (1) COACHES & (2) PARENTS
 March 10-14, 2025 ISD 833 SPRING BREAK (No School Mar 7 Fri thru Mar 15 Mon)
 March, 2025 MN Hockey REGION Tournaments
 D8 League Play end_03-2025 (BN B2/C, PW B2/C SQ A/B/C, Girls 10U A/B)
 Mar, 2025 WAHC 3rd Annual 8&Under Coaches Cup
 March, 2025 District PLAYOFFS BN B2/C, PW B2/C SQ A/B/C, Girls 10U A/B
 March, 2025 MN Hockey STATE Tournaments
 EQUIPMENT RETURN: INTRO, GOALIE AND WAHC TEAM EQUIPMENT Return (ALL Teams)
 CONCUSSION/RTP forms due to USAHockey Risk Manager-MN District (copy D8 Director)
 March 15, 2025 General Fund Audit 4/30/24 due State of MN – (filed on extension)
 March 31, 2025 WAHC BOARD: Candidates announced/emailed to Membership
- Apr 2025: April, 2025 Annual Elections
 D8 Referee Assignor Fees Due to Paul Moen
 AVARIO-Ice Scheduling Contract
 Reserve ISD833 Facility – 25-26 Team Pictures
- Jun 2025: NEW AFFILIATE AGREEMENT due to MNHockey/D8 (with New WAHC President)
 MN GCB_LG200B Organizations Officers Affidavit (with New WAHC Pres & Treasurer)