



# CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)  
 Board Meeting Minutes – April 16, 2018  
 VRC – Blue Line Room  
 7:00 – 9:00 pm (Planned)

1.) **Call to Order:** Michelle Fontaine @ 7:00pm

2.) **Roll Call/Introductions:**

\*= *present*; ^= by phone for closed session only

Board Members	
Cordell Mack	<i>President</i>
*Michelle Fontaine	<i>VP– Administration</i>
*Mike Newman (old)	<i>VP– Hockey Operations</i>
*Brad Smeed (new)	
*Dawn Rodell-Riley (old)	<i>Treasurer</i>
*Josh Schmeig (new)	
*Lindsay Yates	<i>Secretary</i>
*Chad Curtis (old)	<i>Jr. Gold</i>
*Jesse Parker (new)	
*Dan Diminnie	<i>Bantam</i>
*Jay Girard (old)	<i>Peewee</i>
*Nick Bigelbach (new)	
*Jesse Parker (old)	<i>Squirts</i>
*Ryan Herrmann (new)	
*Jeff Campbell	<i>Upper Mites</i>
*Jon Johnson	<i>Lower Mites</i>
Jeffrey Peltier (old)	<i>U10, U12, U14</i>
*Mike Colleran (new)	
*Tony Sommerfeld	<i>U6, U8</i>

Key Volunteers and Committees	
*Julie Eklund	<i>Ice Coord/Accounting</i>
*Lori Hill	<i>Accounting</i>
*Mike Colleran	<i>Equipment</i>

List of Members at Large in Attendance:

- None

3.) **March Minutes Approval:** Approved unanimously. (Motion; Secretary Yates, 2<sup>nd</sup> Commissioner Parker) Minutes will be posted to the web site.

4.) **Special Reports/Guests On The Agenda:**

- Introduction of new Board Members



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## 5.) Standard Agenda:

### A. Executive Updates

- i. President – Cordell Mack (as reported by VP Michelle Fontaine)
  - Outgoing Board members
    - Thanks and appreciation were given to the following outgoing Board members for their time, service, and dedication to the CCHA:
      - Chad Curtis – Junior Gold Commissioner
      - Jay Girard – PeeWee Commissioner
      - Mike Newman – VP of Hockey Operations
      - Jesse Parker – Squirt Commissioner
      - Jeff Peltier – Upper Level Girls Commissioner
      - Dawn Rodell-Riley – Treasurer
  - Motion to certify election results and confirm transition of Board appointments: by VP Fontaine, 2<sup>nd</sup> by Commissioner Girard. . Vote to approve the motion – Unanimously approved. New Board members officially seated.
  - Motion to appoint Brad Smeed as VP Hockey Operations and Jesse Parker as Commissioner of Jr. Gold: by VP Fontaine, 2<sup>nd</sup> by Commissioner Campbell. Vote to approve the motion – Unanimously approved.
  - Upcoming Board work sessions
    - Potential dates for an HDC-Board retreat were circulated.
    - Closed Board planning session will be held at the beginning of May; date to be determined.
    - 2018-2019 Budget process and work on the proposed budget will begin in May.
  - Charitable gambling update
    - A meeting was held with Mike Lenz of the Bloomington Jefferson Hockey Booster Club for a deep dive into the charitable gambling financials in preparation for the July 1, 2018 decision deadline on operations transfer to the CCHA. With the absence of President Mack this evening, the results of this meeting will be discussed at a later date.
    - A new gambling manager has not yet been hired; the Board continues its search for candidates.



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- ii. Vice President- Administration – Michelle Fontaine
  - Review of Key Volunteer open positions
    - Applications were created for 6 open Key Volunteer positions. 10 applications were completed and submitted (to date). Interviews will be held soon with the target of seating new Key Volunteers in May.
  - Member volunteer hours
    - Work has begun on the breakdown of volunteer hours completed by members during the 2017-2018 season. Once completed, discussion will be held on how to allot volunteer hours going forward for next season.
  
- iii. Vice President –Operations – Mike Newman
  - Boys HDC update
    - Work has begun on the Tryout Plan and Development Agenda for the 2018-2019 season.
    - Coaches feedback is still missing from the U8, U10A, U12B and 3 Mites level teams.
    - Parent feedback request has yielded 154 responses to date. The link is still open and will close on April 30<sup>th</sup>.
    - A call for candidates will go out in the coming weeks for the 1 open BHDC position.
  - Upper Level Boys 2018-2019 projections (to date)
    - The number of potential Bantams appears to support 1-AA and 1-A team. Total number and further breakdown of teams/ levels to be determined.
    - PeeWees are projected to have 7 teams (AA,A, B1, B2, B2, C, C)
    - Per District 6, Squirt B teams will be broken down into B1 and B2 levels for the 18-19 season. Squirts are projected to have 7 teams (A, B1, B2, B2, C, C, C)
  - Victoria East Rink
    - Ice will be replaced by Bert Bertelsmen in May.
  - Other as reported
    - All discipline cases from the 2017-2018 season have been resolved (with the exception of 1 to be discussed tonight in closed session).
    - Victoria Rec Center and Chaska Community Center Ice and concession contracts have expired and will be addressed in the coming months.



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- iv. Treasurer – Dawn Rodell-Riley
  - The FY2018 P&L was shared with the Board. Discussion was held regarding various budget items.
- v. Secretary – Lindsay Yates
  - No report.

## B. Updates to the Board

- i. Accounting - Lori Hill
  - Member payments for the 2017-2018 season are still coming in.
  - 21 Volunteer checks will be cashed on April 27<sup>th</sup>, 2018.
- ii. Equipment – Mike Colleran
  - 5 teams remain to turn in equipment and jerseys; follow up continues to coordinate returns.
- iii. Jon Johnson – Lower Mite Commissioner
  - No report.
- iv. Jeff Campbell– Upper Mite Commissioner
  - No report.
- v. Tony Sommerfeld – Lower U Commissioner
  - No report.
- vi. Jeff Peltier – Upper U Commissioner (absent)
  - No report.
- vii. Jesse Parker – Squirt Commissioner
  - No report.
- viii. Jay Girard – Peewee Commissioner
  - No report.
- ix. Dan Diminnie – Bantam Commissioner
  - No report.
- x. Chad Curtis – Jr. Gold Commissioner
  - No report.



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Motion to close: VP Fontaine; 2<sup>nd</sup> by Commissioner Johnson. Vote, unanimous. – 7:53 pm.

**6.) Closed Session Discussion (required for individual player/member discussion, family financial discussion, disciplinary action, etc...)**

From 7:55 pm

- Disciplinary action discussion

**7.) Next Meeting – Monday, May 21st @ 7 pm, VRC Blue Line Room**

Motion to Adjourn: By: VP Fontaine; 2<sup>nd</sup> by Commissioner Parker; Vote, unanimous.

End Time: 9:09 pm