



Team Staff Overview

TEAM STAFF

Each team will have a volunteer staff comprised of active adults. These positions are manager, coach, assistant coach, chaperone and scorekeeper.

Manager - May be male or female, responsible for team organization, sets up team meetings, fundraising, and practices, field maintenance, field set up/break down on game days, team umpire and team scorekeeper (when necessary). Ensures team safety is top priority and is responsible for ensuring a positive/fair play opportunity for every player. Other duties usually include ordering team sweatshirts, banner design, snack schedules and coordinates sister team gifts. The successful manager enlists the help of other parents on the team to enhance the softball experience for the entire team.

Coach - May be male or female, supports the manager in ensuring a positive/fair play experience for every player, plans and conducts practices that teach basic to advanced skills, coaches during games and acts as a role model for good sportsmanship, allows for a fun and competitive atmosphere that recognizes the contribution of each player.

Assistant Coach - May be male or female, a coach in "training", they may or may not have very much experience and will follow the leadership of the manager and coach. This position is to hopefully allow people of all experience levels to participate. The level of their participation will depend on the needs of the team.

Chaperone - MUST be female. During games they are responsible for keeping the dugout orderly and getting the catcher in/out of her gear. Only the chaperone, or other female team staff, can assist players with the catcher's gear. Every team must have a chaperone present at ALL team functions. If the chaperone cannot be present then a female team parent may be clearly designated as the "chaperone" in their absence. The team chaperone supports the manager in ensuring a positive/fair play experience for every player. The chaperone should also ensure all players are escorted to the bathrooms. (Preferably before the first pitch of a game)

Scorekeeper – May be male or female, responsible for keeping official score for the team. Each team should have a designated scorekeeper. The Home team is responsible for providing the game's official scorekeeper. The team scorekeeper may want to keep score even when the team is designated as the visiting team. This will assist the manager/coach to ensure equal playing time among the team. The scorekeeper will pick up the scorebook and game timer if they are the first game of the day. If they are the last day of the game, the scorekeeper will return these items to the snack bar.