

## Meeting Minutes

### Pine City Youth Hockey Board Meeting

#### January 16, 2023, at 6:30 pm at the Cabina Caffè

**Board Members Present:** Marco Schisano, Deanna Jahnz, Eric Bjorklund, Jenny Rydberg, Krissy Valvoda, Jonah Sauter, Grant Nicoll, Ryan Brant and Kyle Borgstrom

**Also, in attendance:** Michelle Linnell, Kevin Medeiros, Deja Mettling, Rebecca Stuckey, Ashley Wasson

Marco called the meeting to order at 6:32 pm.

1. **Agenda:** was reviewed for additions and/or deletions  
A motion was made by Deanna to approve the January 16, 2023 agenda; Jenny seconded the motion – all in favor - motion carried.
2. **Meeting Minutes:** Reviewed December meeting minutes that were emailed to the board prior to the meeting and distributed. Marco made a motion to approve the December meeting minutes, and Eric seconded the motion – all in favor – motion carried.
3. **Open Forum** – Kevin Medeiros attended to propose implementing an electronic POS system for the concession stand for credit card transactions and order/inventory tracking. It's a non-profit called fans in the stands. Estimated cost – Kevin would donate the implementing costs and hardware. PCYH would need internet and cover credit card fees – a minimum of one fee per month.
4. **Gambling – Deja –**
  - December LG 1004 Actual expenditures – Marco made a motion to approve the December and Jonah seconded the motion – all in favor – motion passed.
  - January LG 1004 projected expenditures – Deanna made a motion to approve the January LG 1004 projected expenditures, and Jonah seconded the motion – all in favor – motion passed.
  - December Bank Reconciliation – Balance as of December 31 - \$140,996.88, balance as of 1/16/23 - \$155,007.41
  - The required financial and inventory paperwork from October and November 2022 was passed around for review.
  - Year-end audit of all cash and inventory was completed New Year's Day. We have until 1/30/23 to mail in the reports to the MN Dept of Revenue and MN Gambling Control.
5. **Treasurer and Billing Manager Report – Krissy**

The 1/16/23 Treasurer's Report was presented by Krissy.

General Account: The beginning balance was \$174,186.15; Deposits and withdrawals were shared and the ending balance was \$168,864.10 (with concessions - \$185,962.19).

Concessions Account: The beginning balance was \$14,707.70, Deposits and withdrawals were shared, and the ending balance was \$17,098.09.

Outdoor Rink: The beginning balance was \$34,582.14, deposits and withdrawals were shared, and the ending balance was \$33,268.97.

Krissy reviewed the past-due ice bills that were recently sent out.  
Krissy provided a follow-up on the Rhonda Swanson restitution.  
Marco made a motion to approve the 1/16/23 Treasurer's report, Eric seconded the motion – all in favor – motion carried.

Deanna made a motion that PCYH will cover the December monthly ice fees that are due in January, Eric seconded – all in favor – the motion passed.

6. **Pine City Civic Center (Danielle - absent) – Request** that PCYH schedule open hockey when we cancel practices due to weather and pay for ice times.
7. **Girls High School Program** – n/a
8. **Boys High School Program** – n/a
9. **Registrar – Ali** – absent. There was a Mite coach that needed to wait until their background cleared to be on the ice/bench.
10. **Equipment Coordinator – Kris (absent)** – No updates – Marco questioned jersey order – Kris indicated that she will evaluate jerseys after the season and put together an order after the season to order additional jerseys as discussed during the December 2022 meeting.
11. **Association Goalie Manager – Tami (absent)** – Can mites attend the goalie practices – yes. Gear – waiting until the end of the season to determine if we need to order additional gear.

Create a flyer directed towards mites and 8U that outlines the goalie program and reimbursement.

Discussion on goalie schedule – Michelle will start tagging all teams on these clinics so everyone is aware.

12. **Girls Coordinator – Amy (absent)** Jenny reported that PCYH Girls' Night is rescheduled for January 30th. Should be set with programs and raffles. Jenny will email the association with updates.

**13. Ice Scheduler – (Michelle) –**

The practice schedule was a little complicated with the cancellation of the outdoor ice.

Discussion on scheduling D10 tournament practices starting February 2 for non-advancing teams.

We will be doing step-ups

We will also look at scheduling the 3vs3 and 4vs4

Discussion on High School utilizing outdoor ice. PCYH has rights with the City to the outdoor ice from 3:30-close. The ice time from 3:30-5:30 pm can be open to High School and they will schedule that outdoor ice time through Michelle.

Angie with the City is working on an electronic display of the schedule for Hilltop.

**14. Jonah – Hockey Director, Mite Coordinator, High School game flag –**

- Mites – Princeton jamboree is scheduled for this weekend.
- Verm Mullen contacted Jonah with an opportunity to purchase Wild tickets, but it was decided PCYH will not be purchasing.
- Overall gameplay is going well

- Suggested PCYH looking at scheduling a shooting camp (i.e., Scott Bustad)
- A mom with figure skating background contacted Jonah with interest to put on a figure skating – teach kids how to skate clinic.

**15. Eric - Outdoor rinks, Hilltop, Rink Rat –**

- Reminder for next year, to make sure Zamboni is up and running during the Fall before flooding starts.
- Nets – a reminder to Eric to contact Danielle to make sure she is aware that PCYH made a motion to purchase their nets.
- Eric will try to find time to install the missing parts/nozzles.

**16. Kyle – Goalies, Tryout Practices – (absent)**

**17. Grant – Ice Scheduling, Tryouts, Tune-Ups, Step-Ups** – Grant will start working on step-up schedule.

**18. Deanna – Vice-President, Events, Area School Liaison, Annual Meeting, Concessions, Fair –** Further discussion on the proposal that was presented tonight for the electronic system for the concessions. Board discussed that we should fully research other options, such as Square – which is widely used by other local associations and businesses. Deanna will research.

**19. Krissy – Managers, Tournaments, Hotels, Registration, Game Sheet** – If people have suggestions/feedback on hotels from this past season, they should send those to Krissy – specifically ‘no stay’ feedback.

**20. Jenny – Secretary, Communications, Equipment, Girls** – No additional comments

**21. Ryan – Summer Hockey, Learn-to-Skate, Parades** – Summer hockey – Marco mentioned that we will need to start booking that ice time now. A discussion that we would prefer to keep the PCYH summer ice at Isanti or Forest Lake, and lots of feedback that Princeton was too far to travel. Marco will introduce Ryan to the ice schedulers for all of the arenas.

**22. Marco – President Report, Grants** – District 10 – no issues to report.

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President, Marco closed the meeting at 8:39 pm.

Deanna made a motion that PCYH will switch accounting firms for the Gambling account from Currie, Meyer, and Associates to Gaming Business Solutions, Grant seconded the motion – all in favor – motion carried.

Marco re-opened the meeting at 9:07 pm.

Marco made a motion to adjourn the meeting at 9:07 pm, Jonah 2<sup>nd</sup> the motion – all in favor – motion carried.

The next meeting is scheduled for February 20 at Cabina Café – Gambling Committee at 6pm, entire board at 6:30 pm.